



National Institute for Empowerment of Persons with Multiple Disabilities [NIEPMD]
(Dept. of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India)
East Coast Road, Muttukadu, Kovalam (PO), Chennai – 603 112.
Phone: 044 – 2747 2104, 2747 2113, 2747 2046. Telefax: 044 – 2747 2389.
Website: www.niepmd.tn.nic.in E-mail: niepmd@gmail.com



NIEPMD/Pur 4(03)/2016-17

28th Apr 2016

To,
All Reputed Agencies

Tender No. NIEPMD/Pur 4 (03)/2016-17
Sub.: Printing of Case History Form and Case File

Sir,

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) is established by Government of India to provide various services to persons with Multiple Disabilities. The institute is intended to print Case History Form and Case File to carry out its daily services.

You are requested to send the competitive quotes for designing, printing and supplying of Case History Form and Case File to Institute as per following details:-

Sl. No	Description of Items	Qty.
01	Case File : Size: 21.5" (w) x 13.5" (h), (Open size), Made out of Using 31.5 KG SPM file board. Top side Printed in bilingual using single color with Govt. of India and Institute Logo. 2.5" (Open size) Calico Cloth pasting at spine Side. Top side highlight punching on both flaps.	2000 Nos.
02	Case History Form: Size- 8.75" (w) x 11.25" (h) (Closed size). containing 12 pages using 80 GSM Maplitho "A" Grade paper. All pages printed in single color. Top page will be printed with Govt. of India logo and Institute logo. Binding- Centre pinning.	2500 Nos.

Terms and Conditions:

- The words "**QUOTATION FOR PRINTING OF CASE HISTORY FORMS AND CASE FILES**" should be mentioned in bold letters on the top of the sealed Envelope and send by **Speed Post/Courier/person drop in tender placed at NIEPMD main building 3rd floor.**
- In case of any doubt in specification sample copies can be seen at our office at Muttukadu in all working days between 10AM to 04 PM.
- The Materials are to be supplied at NIEPMD, Muttukkadu, Kovalam, Chennai within **15 days** from the date of Supply Order.
- Payment will be released within **30 days** from the date of satisfactory receipt of materials.
- The agency may send its competitive quotes in a **Sealed Envelope** addressed to the **Director, NIEPMD** at Chennai on or before **18th May 2016, 03.00PM.**

Yours Sincerely,

Sd/--
(Dr. Himangshu Das)
Director