



Guidelines for Online Mark Entry – June 2018 Examinations

S. No.	Procedures to follow
1.	<p>Kindly enter the URL as www.enrolment.niepmdexaminationsnber.com in the address bar of your browser.</p> 
2.	<p>Enter your Institution Code and Password. After the successful login, the webpage will be redirecting to the Institution's home page.</p> 

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3. In the home page, click on the **Mark Entry Link** (which is represented as in Blue Colour Button) of the respective course and batch. The Webpage will redirect to the Online Mark Entry page.

Programme	Maximum Intake	Enrolled	RCI Approval Letter	Batch			Links
DEd-SE-CP	25	5	199_2_1.jpg	2017	Edit	Delete	Enrolment Marks Entry
DEd-SE-MD	25	19	199_8_1.jpg	2017	Edit	Delete	Enrolment Marks Entry
DEd-SE-ASD	25	14	199_3_1.jpg	2017	Edit	Delete	Enrolment Marks Entry
ACCIE(CD)	30	30	199_9_2.jpg	2017	Edit	Delete	Enrolment Marks Entry
CCCG	25	12	199_7_1.pdf	2017	Edit	Delete	Enrolment Marks Entry

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4. The **Online Mark Entry** page will have the following:

- a. Respective Programme and batch details
- b. Print option
- c. The Mark Entry Table

Mark Entry Table:
 The Table will have the following information:

- i. Candidates' Enrolment Number,
- ii. Candidates' Name,
- iii. Applied Subjects with Subject Code, Subject Name, Term, Marks (Minimum and Maximum) for Theory (Internal) and Practical (Internal and External); and
- iv. Two dotted editable text (box) for entering the marks

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Home / Mark Entry (DEd-SE-MD , 2017) Print													
« 1 2 3 4 5 6 7 8 ... 11 12 »													
Enrolment No	Name	Subject Code	Subject Name	Subject Type	Term	Minimum Internal Mark	Maximum Internal Mark	Mark Internal secured	Minimum External Mark	Maximum External Mark	Mark External secured	Result	
All ▾		All ▾	All ▾	All ▾									
		01MDID	Introduction to Disabilities	Theory	1	12	30	<input type="text"/>	▾		<input type="text"/>		
		01MDEP	Educational Psychology	Theory	1	12	30	<input type="text"/>	▾		<input type="text"/>		
		01MDHD	Human Growth Development & Life Span Approach	Theory	1	12	30	<input type="text"/>	▾		<input type="text"/>		
		01MDEA	Educational Assessment, Teaching Strategies & Material Development	Theory	1	12	30	<input type="text"/>	▾		<input type="text"/>		
		01CPAP	Assessment & Individualized Education Program	Practical	1	90	180	<input type="text"/>	▾	60	120	<input type="text"/>	▾
		01CPGC	Group Teaching & Peer Observation: Curricular Activities	Practical	1	60	120	<input type="text"/>	▾	40	80	<input type="text"/>	▾
		01CPMB	Therapeutics & Management of Behaviour	Practical	1	60	120	<input type="text"/>	▾	40	80	<input type="text"/>	▾
		01CPTD	Preparation of Teaching Aids & Adaptive Devices	Practical	1	30	60	<input type="text"/>	▾	20	40	<input type="text"/>	▾
<p>5. i. Kindly enter the marks for theory and practical subjects in the provided editable text box.</p> <p> ii. Refresh the browser in case any mark(s) entered / updated is / are not showing in the webpage.</p> <p>(Note: Only the Internal marks can be entered for Theory subjects)</p>													

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6. Select the **Inverted Triangular Box** near to the mark entering box to mark **ABSENT**.

i)

221701401	Ajin Johny J	01CPEP	Education Psychology	Theory	1	16	40	<input type="text"/>	▼	<input type="text"/>
221701401	Ajin Johny J	01CPPM	Physical & Functional Management of Cerebral Palsy	Theory	1	16	40	<input type="text"/>	▼	<input type="text"/>
221701401	Ajin Johny J	01CPCM	Communication, Hearing, Language & Speech	Theory	1	16	40	<input type="text"/>	▼	<input type="text"/>
221701401	Ajin Johny J	01CPEC	Education for Children with Cerebral Palsy	Theory	1	16	40	<input type="text"/>	▼	<input type="text"/>
221701404	Simanta Deka	01CPAP	Assessment & Individualized Education Program	Practical	1	90	180	<input type="text"/>	▼ 60	120 <input type="text"/>
221701404	Simanta Deka	01CPGC	Group Teaching & Peer Observation: Curricular Activities	Practical	1	60	120	<input type="text"/>	▼ 40	80 <input type="text"/>


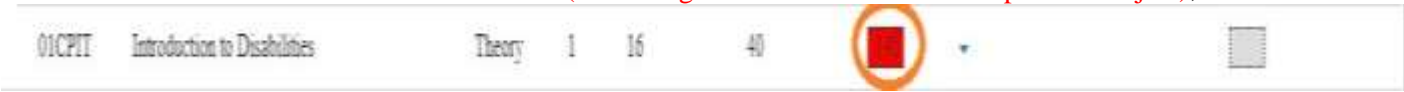
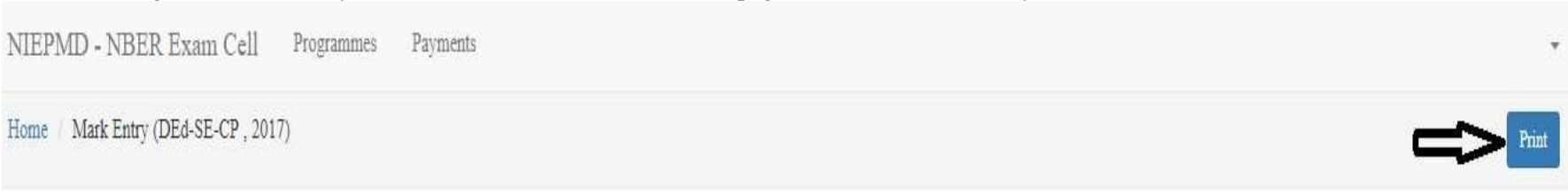
ii)

		01CPAP	Assessment & Individualized Education Program	Practical	1	90	180	<input type="text"/>	▼ 60	120 <input type="text"/>
		01CPGC	Group Teaching & Peer Observation: Curricular Activities	Practical	1	60	120	<input type="text"/>	▼ 40	80 <input type="text"/>

The **Absent** will be marked as **Abs** (in red colour).

		01CPAP	Assessment & Individualized Education Program	Practical	1	90	180	<input type="text"/>	▼ 60	120 <input type="text"/>
		01CPGC	Group Teaching & Peer Observation: Curricular Activities	Practical	1	60	120	<input type="text"/>	▼ 40	80 <input type="text"/>

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7.	<p>Regarding colour code:</p> <p>a. Green colour – indicates the valid mark entered between the minimum and maximum marks of the respective subject,</p>  <p>b. Red colour – indicates the invalid mark entered (exceeding maximum mark of the respective subject),</p>  <p>c. Yellow colour – indicates the process of updating the existing mark in the respective mark entering box.</p>
8.	<p>After the filling the marks, kindly click on the Print button on the webpage to download and verify the marks entered details online.</p> 
9.	<p>In case of any queries, kindly contact Mr. ABIJIT. A (Phone No: 07299639376), Software Engineer [SE], NIEPMD-NBER or email us at <u>niepmid.examinations@gmail.com</u>.</p>
<p>Note: <u>Please enter the Internal and External Marks which you have sent to NIEPMD-NBER as hard copies.</u></p>	