



**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES  
(DEPT OF EMPOWERMENT OF PERSONS WITH DISABILITIES, (DIVYANGJAN)  
MSJ & E GOVT OF INDIA)**

**National Board of Examination in Rehabilitation- unit**

ECR, MUTTUKADU, KOVALAM POST, CHENNAI- 603 112, TAMIL NADU

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NIEPMD/RCI/EXAM/ACAD 11(22)2016-17/ 1045

Date: 23/01/2018

**CIRCULAR 17/4**

**BATCH-I & II**

**ONLINE ENROLMENT PROCESS AND GUIDELINES FOR ADVANCED CERTIFICATE COURSE IN  
INCLUSIVE EDUCATION (CROSS DISABILITY) - ACCIE (CD)**

To,

**The Coordinators,**  
Teacher Training Institutions,  
RCI – Recognized Course, ACCIE (CD)

Sir/Madam:

NIEPMD-NBER got approval to conduct examination for Advanced Certificate Course in Inclusive Education (Cross Disability) from RCI. The online registration starts from 25.01.2018 to 6.02.2018 for Batch I & 09.02.2018 to 14.02.2018 for Batch II.

**No Extension of Last date of registration & No permission of late fee is permissible.**

Please follow the guidelines for filling the online registration forms.

Sl.No	Batch	Items	Period	Fees	Mode of Payment	Late Registration & Late fee
01	I	Period of Online Registration	25.01.2018 to 06.02.2018	Rs.2,000/- per candidate **	NEFT/ RGTS	NA
02	II		09.02.2018 to 14.02.2018	Rs.2,000/- per candidate **	NEFT/ RGTS	NA

\*\* It includes registration and examination fee

\*\* All centers are eligible for registration in one (01) batch only as per RCI approval

## Guidelines to fill up online form

### Stage 1.

- Course Coordinator or Head of the Institute has to fill up all the students' details through the online system.
- Please fill up the candidate details correctly and matching with RCI Registration certificate. These details will be printed in the mark sheets and certificate when the candidates successfully pass the course.
- We consider 10<sup>th</sup> certificate as a proof of date of birth and a scanned copy of this should be uploaded.(in additional Document)
- The RCI certificate of approval of the Institute is submitted online before filling up the students details.
- The maximum intake capacity is 30 students and minimum of 10 students for 1st batch of the Institute. For any subsequent batch on approval of RCI; minimum no of students per batch shall be 15.
- Softcopy of the photograph (less than 1MB) should also be uploaded in our online system. This photograph will be taken for certificate at the end. So please be careful to upload good and clear photograph.
- The course coordinator has to upload the CRR Certificate of each candidate online as proof of eligibility.
- After filling up all the details, please save it for editing purpose any detail during the enrolment period.
- Finally after filling up all students details, download a copy of it and sent to **NIEPMD-NBER** with payment details.**(Hard Copy)**
- Students shall be permitted to complete the course with in a maximum period of **Two Years**.
- Passing percentage of this course is 50% in theory and practical in each category.
- The candidate gets maximum three chances (1+2) to pass this course. If anybody does not pass the course in these three chances, he has to reappear all the papers again.
- If any candidate fails one or two papers, they can appear for supplementary examination. Examination fee for supplementary paper will be Rs.1000/- per paper.
- Candidate with diploma or Bachelor in Education Special education, any specialization, are eligible for getting admission to the program.
- The examination will be conducted for these candidates as per following schedule.

Content	Batch I / II
Theory	13 <sup>th</sup> Aug 2018 to 17 <sup>th</sup> Aug 2018
Practical	1st Aug 2018 to 10 <sup>th</sup> Aug 2018

- Any new institute wants to get ID and Password to enter in to our online system, please apply for it in your letter head with RCI approval letter copy attached and you can contact to NBER for getting the same.

### Note:

- No center is permitted to register students of ACCIE for both Batch. All centers have to apply for registration only for batch I or batch II as per RCI approval only.
- Detailed schedule for the course: batch I / batch II will be uploaded / emailed shortly.

## Stage 2: Payment

- You can pay the fees through NEFT/RGTS. The account details are follows,

Nature of Deposit	
Account Holder's Name	NIEPMD –RCI Account
Name of the Bank	Indian Bank, Kovalam Branch
Address of the Bank	No-44 , Vanigar Street, Kovalam, Kancheepuram -DT
Account Number	6273408403
Type of Account	Saving Bank
IFSC Code	IDIB000K122

- All the students fees to be paid altogether and not individually. Please collect the **unique transaction number** from the bank immediately after payment.

## Stage 3. Payment Acknowledgment

- Fill-up the payment acknowledgement slip
- Fill up the UTR number correctly with date of transaction and download it
- Attach it with the downloaded copy of registration details and sent to

**“Assistant Deputy Controller of Examination”**

**National institute for the empowerment for the persons with disabilities (NIEPMD)-NBER Unit  
East Coast Road , Kovalam (Post), Muttukadu Chennai- 603 112”**

Sd/-

Jeo Paul  
ADCE  
NIEPMD-NBER

Sd/-  
**DIRECTOR**  
NIEPMD