



NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES

(Ministry of Social Justice and Empowerment, Govt. of India)

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"Recipient of National Award for the Best Accessible Website for Persons with Disabilities"

NIEPMD/Pur 4(03)/2014-15

04st Feb 2016

To,

All Reputed Agencies

SUB: - INVITATION OF QUOTATION FOR DESIGNING, PRINTING, FRAMING, SUPPLYING, FIXING AND AFTER CONFERENCE REMOVING OF 2ND INTERNATIONAL CONFERENCE BANNERS

Sir,

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) is established by Government of India to provide various services to persons with Multiple Disabilities. The Institute is organising one International Conference on **"Education for Sustainable Development: Empowering Individuals with Multiple Disability** at IIFT, New Delhi on 27th & 28th 2016. The Institute is intended to prepare **Flex Banners** for International Conference.

You are requested to send the competitive rate for designing, printing, framing, supplying, fixing and after conference removing of banners as per specification mentioned below:-

Sl.no.	Particulars	Qty.	Size	Type	Rate per Sqft.	Total Cost
01	Back drop banner (Bilingual)	01	16'Wx8'H	Wall Mount		
02	Cultural programmer banner (Bilingual)	01	16'Wx8'H	Wall Mount		
03	Knowledge partner banner (English)	01	8'Hx3½' W	Wall Mount		
04	Logistic partner banner (English)	01	8'Hx3½'W	Wall Mount		
05	Registration banner (Bilingual)	01	8'Wx3'H	Wall Mount		
06	Exhibition banner (Bilingual)	01	10'Wx5'H	Wall Mount		
07	Food court banner (Bilingual)	01	8'Wx4'H	Wall Mount		
08	May I help you banner (Bilingual)	01	6'Wx3'H	Wall Mount		
09	Inaugural banner (Bilingual)	01	8'Wx3½'H	Stand Fixing		
10	Valedictory banner (Bilingual)	01	8'Wx3½'H	Stand Fixing		
11	Outdoor (Knowledge Partner Banner) (English)	02	8'Hx4'W	Stand Fixing		
12	Outdoor (Logistic Partner Banner) (English)	02	8'Hx4'W	Stand Fixing		
13	Outdoor (Main Banner) (Bilingual)	03	8'Hx5'W	SF/WM		

Terms and Conditions:

- The words **"QUOTATION FOR FLEX BANNER PRINTING"** should be mentioned in bold letters on the top of the sealed Envelope and send by **Speed Post/Courier/person drop in tender placed at NIEPMD main building 3rd floor.**
- The rate quoted above should be inclusive of designing, printing, supplying, fixing and removing of banner at IIFT, New Delhi.
- Type, quantity and size of banner are subject to change depending on actual site requirements.
- Manner of erection may need adaptation / modification depending on site.
- Staff for fixing and removal of banner to remain present on both days of conference (27th and 28th Feb 2016).
- All banners are to be fixed by 05.00PM of 26th Feb 2016.
- Only cultural programme banner to be fixed on 27th Feb 2016 at 05.30PM and replaced by original banner by 09.00 PM or at the end of cultural programme.
- Per Squire Feet rate must be quoted to make calculation in case of any change in size and quantity of banner.
- The Materials are to be supplied and fixed at IIFT, New Delhi on 26th Feb 2016. **PFA to be get approved from NIEPMD authorities before final printing.**
- Payment will be released within **05 days** from the date of satisfactory receipt of materials.
- The agency may send its competitive quotes in a **Sealed Envelope** addressed to the **Director, NIEPMD** at Chennai on or before **15th Feb 2016 by 09.00AM.**

Yours faithfully,

-Sd/-

S. Sankara Narayanan
Deputy Registrar (Admin)

"Bilingual Means: English & Hindi Only"