

NIEPMD/Pur 4(03)/2015-16

01st May 2015

To,

All Reputed Agencies

SUB: - INVITATION OF QUOTATION FOR PRINTING “RESOURCE BOOK AND HEARING AID TROUBLESHOOTING & MAINTENANCE TRAINING MANUAL”

Sir,

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) is established by Government of India to provide various services to persons with Multiple Disabilities. The institute intends to print Resource Book on Multiple disabilities and Hearing Aid Troubleshooting & Maintenance manual for Library and Department of SH&C.

You are requested to send the competitive quotes for designing and printing and supplying of said books as per following details;

Sl. No	Description of Items	Qty
01	<p>Resource Book on Multiple Disabilities</p> <ul style="list-style-type: none"> • Size of Book – ¼ Demy • No. of Pages:- 109 (130 GSM) Wrapper Pages : 04 (300GSM Laminated) Mixed Color pages : 48 Black & White Pages : 61 Total Pages : 109 + 04 wrapper • Paper: Imported Matt 130 GSM (Glazy Paper) for inside pages & Imported Matt 300 GSM for Cover. • Pictures included. Binding: Perfect 	300 Nos.
02	<p>Hearing Aid Troubleshooting & Maintenance Training Manual</p> <ul style="list-style-type: none"> • Size of Book – A-5 (A-4 paper size folded from center) • No. of Pages:- 52 (170 GSM) Cover Pages : 04 (300GSM Laminated) Total Pages : 52 + 04 wrapper Will be printed is multi colour. All pages included with multiple pictures. • Paper: Imported Matt 170 GSM (Glazy Paper) for inside pages & Imported Matt 300 GSM for Wrapper. • Lamination : Cover Pages only • Binding: Centre Pining at 02 Places 	200 Nos.
	<p>Soft copies of Books will be provided in PDF format only to vendor by Institute. Digital copy to be provided for proof reading before printing. Vendor should collect all printing requirement from our office at Muttukadu.</p>	

P.T.O

Terms and Conditions:

- The words "**QUOTATION FOR PRINTING OF BOOKS**" should be mentioned in bold letters on the top of the sealed Envelope and send by **Speed Post/Courier/person drop in tender placed at NIEPMD main building 3rd floor.**
- The Materials are to be supplied at NIEPMD, Muttukkadu, Kovalam, Chennai within **30 days** from the date of Supply Order.
- Payment will be released within **30 days** from the date of satisfactory receipt of materials.
- The agency may send its competitive quotes in a **Sealed Envelope** addressed to the **Director, NIEPMD** at Chennai on or before **28th May 2015.**

Yours faithfully,

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S. Sankara Narayanan
Deputy Registrar (Admin)