



**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS
WITH MULTIPLE DISABILITIES**

(Dept. of Empowerment of Persons with Disabilities)

(Ministry of Social Justice and Empowerment, Govt of India)

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NOTICE INVITING e-tender

NIT NO: NIEPMD/ESTATE 6(13)/2016-17

Name of work: **Grassing with Korean/shade grass on athletic ground- at NIEPMD Campus,
Muttukadu, Chennai-603112**

Estimated cost: **Rs.4, 85,000/-**

INDEX

1	Front cover and Index	-
2	Information and Instructions to Contractors for e-tendering	1 to 2
3	General Terms and Conditions	3 to 4
4	Scope of work	5 to 6
5	Check list	7

Certified that this e - NIT contains 1 to 7 Pages. (Schedule of Quantity hosted separately)

**The Director, NIEPMD
Muttukadu, Chennai-112**

**INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING FORMING PART OF
NIT AND TO BE POSTED ON WEBSITE**

(Applicable for inviting tenders on two bid system)

The **Director NIEPMD, chennai** on behalf chairman, Executive council of Dept. of Empowerment of Persons with Disabilities, MSJ & E, GOI invites online Item rate tender from the Government enlisted contractor- CPWD/State PWD/MES/ Metro water and other Govt. organizations

S.No.	Particulars	Particulars
1	NIT No.	NIEPMD/ESTATE 6(13)/2016-17
2	Name of work & Location	Grassing with Korean/shade grass on athletic ground- at NIEPMD Campus, Muttukadu, Chennai-112.
3	Estimated cost put to tender (In Rs.)	Rs.4,85,000/-
4	Earnest money (In Rs.)	Rs. 10000/-
5	Period of Completion
6	Last date & time of online submission of eligibility criteria, and Financial bids	Up to 15:00 Hrs. on 07.08.2017
7	Time & date of opening of eligibility bid.	15:30 Hrs. on 08.08.2017 (online)

1. The intending bidder must read the terms and conditions carefully, He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.
2. Information and instructions for bidders posted on website shall form part of bid document.
3. The bid documents consisting scope of work, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.eprocure.gov.in or www.niepmd.tn.nic.in
4. The agency shall deposit EMD amount Rs. 10000/- (Rs. Ten thousand only) and tender fee Rs.1, 000 (one thousand only) should be paid online through NEFT/RTGS in NIEPMD account and payment receipt to be uploaded (EMD and tender fee) with the Bid. Without EMD and tender fee shall not be consider for further evaluation.

NIEPMD Bank details are here under.

A/C No.761297290

Type of Account: Saving Bank

Name of the bank: Indian Bank, Kovalam branch

IFS code: IDIB000K122

Branch code: 01176

Note: please ensure that you need to mention the correct beneficiary account number and IFSC code as mentioned above while making payment via RTGS/NEFT. In the event of funds remitted to wrong beneficiary account number, NIEPMD, Chennai or its bank would not responsible for the same.

5. Those contractor not registered in the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the site.
6. The intending bidder must have valid digital signature to submit the bid.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
8. Contractor can upload documents in the form of JPG format and PDF format.
9. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink color and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears the if any cell is left blank the same shall be treated as "0"
Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (Zero)
10. The eligibility bid shall be opened first on due date and time mentioned above. The time and date of opening of the financial bid of contractors qualifying in the eligibility bid shall be communicated to them at a later date.
11. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

Eligibility & List of documents to be scanned and uploaded with in the period of bid submission:-

- i. Valid Contract Registration with CPWD/State PWD/MES/ and other Govt. organizations
- ii. Certificate of Registration for Sales Tax/VAT / service Tax
- iii. Receipt of EMD and Tender fee payment copy
- iv. Copy of Reg of EPFO / ESIC as applicable

General term and Conditions

The work is estimated to cost **Rs.4, 85,000**/Estimate, however, is given merely as a rough guide.

1. The bid document consisting of scope of work, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website www.eprocure.gov.in
2. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
3. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
4. When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
5. Interested contractor who wish to participate in the bid has also to make following payments as per serial No:4 and page no:- 1(Information to the contractor) in the form of Demand Draft/Pay order or Banker's Cheque of any Scheduled Bank and to be scanned and uploaded to the e- Tendering website within the period of bid submission:
6. The bid submitted shall become invalid and cost of bid & e-Tender processing fee shall not be refunded if:
 - (i) The bidders is found ineligible.
 - (ii) The bidders does not upload all the documents (including service tax registration/ VAT registration/ Sales Tax Registration/EPFO/ESI) as stipulated in the bid Document.
 - (iii) If any discrepancy is noticed between the documents as uploaded at the time of Submission of bid and hard copies as submitted physically by the lowest tenderer In the office of tender opening authority.
7. The contractor whose bid is accepted will be required to furnish performance guarantee of **5% (Five Percent)** of the bided amount within the period specified in Schedule. This guarantee or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any Scheduled Bank of any scheduled bank or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form.
8. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not

And no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all Materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

9. The competent authority on behalf chairman, Executive council of Dept. of Empowerment of Persons with Disabilities, MSJ & E, GOI does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the
10. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
11. The competent authority on behalf Executive council of Dept. of Empowerment of Persons with Disabilities MSJ&E, GOI reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
12. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
13. The bid for the works shall remain open for acceptance for a period of ninety (90) days from the date of opening of financial bid, if any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
14. This notice inviting Bid shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:- associated documents
15. The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

Specification and Scope of the works:-

1. At least 150mm garden soil/red earth for lawn area & Farm yard manure as per the Specification.
2. Uprooting weeds from the trenched area after 10 to 15 days of its flooding with water including disposal of uprooted weeds.
3. Fine levelling the ground to levels specified.
4. Mixing earth, sand and manure in proportion and thickness as specified.
5. Providing and spreading manure or / and good earth in required thickness.
6. Treat the soil with chemicals (Pesticide / Fungicide) to control soil pests.
7. Providing and planting Korean / buffalo / Doob grass including watering and maintenance of the lawn till the grass forms a thick lawn free from weeds and fit for moving including good earth if needed.
8. Preparation of beds for hedging and shrubbery by excavating to specified depth and trenching the excavated base to a further depth of 30 cm. Refilling the good earth after breaking clods and mixing with manure in the ratio as specified flooding with water, filling with earth if necessary, watering and finally fine dressing, levelling etc. including stacking and disposal of materials declared unserviceable and surplus earth by spreading and levelling as directed, within a lead of 50m, lift up to 1.5m complete.
9. The grass shall be healthy, sound, and vigorous, free from plant diseases insects, pests, or their eggs, and shall have healthy, well-developed root systems. Replacement of dead or decayed by new ones whenever necessary at free of cost and maintaining ever fresh look garden landscape and keeping them in good condition till one month maintenance period. All grass shall be hardy under climate conditions similar to those in the locality of the project. Grass supplied shall conform to the names listed on both the plan and the plants list. Grass should have specified height. All material must be protected from the Sun and Weather until planted. All nursery stock shall be inspected and approved by the landscape horticulturist / Engineering-in-Charge. Required quantity of watering for each plant at every time shall be done by the contractor. Removal of extraneous matter, debris collection should be dumped outside the campus as directed.
10. TOPSOIL: (Good earth) Topsoil or good earth shall be a friable loam typical. It shall be free of subsoil stones, earth clods, stubbles, weeds or other objectionable with extraneous matter or debris. It shall contain no toxic material. No topsoil shall be delivered in a muddy condition. The pH value of the soil in between 6.5 to 7.5, which shall be ensured by the contractor.
11. MANURE: Well decomposed farm yard manure/organic manure shall be used. It shall be free from sticks, paddy strain stones, earth, weed, seed, extraneous matter, harmful bacteria. Insects or chemicals.

12. ROOT SYSTEM:

The root system shall be conducive to successful transplantation. Where necessary, the root-ball shall be preserved by support with hessian or other suitable material. On soils where retention of a good ball is not possible. The roots should be stable/protected in some other way which should not cause any damage to roots. The roots system should free from nematodes and other pests.

/CONTRACTOR/

**The Director, NIEPMD
Muttukadu, Chennai-112**

Check list for Tender

The technically bid shall be summarized rejected, if this document is not uploaded.

S.No	Particular	Yes or No
1.	Receipt of tender fee amount for Rs.1000 (one thousand only) (non-refundable)	
2.	Receipt of EMD amount of Rs.10,000 (Twenty six thousand only)	
3.	Valid Contract Registration with CPWD/ state PWD/ MES registered with Civil Engg Works/water supply & sewage disposal works	
4.	EPF&ESI registration copy	
5.	Certificate of Registration for service Tax /VAT	

