

**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS
WITH MULTIPLE DISABILITIES (NIEPMD)**

(Department of Disability Affairs, Ministry of Social Justice & Empowerment, Govt. of India)
East coast Road, Muttukadu, Kovalam(post) Chennai-603 112
[Tel:044-27472113,27472046](tel:044-27472113,27472046) Fax: 044-27472389
www.niepmd.tn.nic.in Email:niepmd@mail.com

TENDER NOTICE FOR Laptop

Last date for sale of Tender Document : **12.00 PM. On 08-01-2015**
Cost of Tender document : **Rs.1,000/-**
Last Date, Time & place for submission of Tender Document : **12.30 PM. on 08-01-2015**
Speed Post / Courier Tender or Person drop in Tender Box at NIEPMD.

Date & Time of Opening of Tender Documents : **02.30 PM. On 08-01-2015**

Tele: 044-27472046/27472113 Telefax: 044-27472389 E-mail:niepmd@gmail.com

DIRECTOR

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) is a Central Autonomous Body under the Ministry of Social Justice & Empowerment, Government of India. The Institute intends to procure 72 nos. of Laptops for distribution to SC and ST students (SC-49, ST-23).

NIEPMD is inviting sealed tenders from reputed suppliers, agencies, vendors to supply the Laptops as per the specifications mentioned in the scope of work of Tender Document. Detailed terms and conditions, tender format and specifications of the items can be downloaded from the institute's website www.niepmd.tn.nic.in or can be obtained from our office in Chennai on all working days (Mon to Fri except on Saturday, Sunday & Govt. Holidays) from **18-12- 2014 to 08-01-2015 between 10.00 AM and 3.00 PM (on 08/01/15 up to 12.00 PM only).**

Date: 18 Dec 2014

DIRECTOR

GENERAL TERMS & CONDITIONS

1. The tender forms will be available on all working days from 18-12-14 to 08-01-15 between 10.00AM. to 3.00 PM (Up to 12.00 PM on 08/01/15).
2. In case of tender document downloaded from our web site **tender document fee** of **Rs. 1,000/- (Non-refundable)** in the form of Demand Draft of any nationalized bank in the Name of “**Director, NIEPMD**” to be enclosed along with Bid. In case document purchased from our office, receipt should be enclosed. **Tender received without Tender Fee or lesser amounts will be summarily rejected.** No further correspondence will be accepted on the subject.
3. No alteration or amendments shall be allowed after submission and opening of the tenders.
4. The tender should be addressed to the Director, NIEPMD, Chennai and must reach NIEPMD, Chennai either by **speed post / Courier / Person drop in tender box** on or before 12.30 PM. on 08-01-15.
5. The order will be awarded for supply of Laptop with the lowest cost per unit from the qualified bidder.
6. Bidder must submit a certificate of undertaking that he is in position to supply 72 units of Laptop in one order with a credit of 30 days after clear receipt of materials.
7. The Director, NIEPMD, reserves all rights to reject any tender including of those tenderers who fail to comply with the instructions without assigning any reason what so ever and does not bind itself to accept the lowest or any specific tender. The decision of Director, NIEPMD in this regard shall be final and binding
8. In case of any dispute arising with regards to this tender or its conclusion, the decision of the Director NIEPMD shall be final.

DEFINITION

- a) The term Institute shall mean NIEPMD, Chennai.
- b) The term Bidder shall mean the bidder selected by the Institute for the supply of materials.

SCOPE OF WORK

NIEPMD is inviting sealed Tenders from reputed suppliers & Agencies to supply the Laptop system as per below mentioned specifications.

Sl.No.	Particulars	Brand Name	Qty
01	Laptop	HP, Acer, Sony Vaio , Lenovo, Dell	72 Nos.

LAPTOP SPECIFICATIONS:

SI No.	Item Description	Technical Data	Available / Not Available	Remarks
01	Processor	Intel core I3, 3 rd Generation		
02	RAM	4GB or above		
03	Hard Disk drive	1 TB or above		
04	Display	15.5" or above with HD display		
05	Graphics	2GB DDR3 or above		
06	Operating System	Windows 8 64Bit		
07	Optical Drive	DVD Writer 8x multispeed		
08	Commination	VGA, Ethernet, WLAN, Bluetooth, Card Reader		
09	Ports	Mlc, VGA, HDMI, USB2.0, USB 3.0, RJ-45,		
10	Sound	Mic, Inbuilt Speakers		
11	In put	Touchpad with Multi-touch Gesture Support (Supporting Two-finger Scroll, Pinch, Swipe), Fine Touch Keyboard, HD Webcam		
12	Battery backup	Up to 4 to 6 Hrs.		
13	Accessories	Laptop Battery, Carry case, AC Adopter etc. .		
14	Architecture	64 Bit		
15	Warranty	One Year		

Terms and Conditions:

- The words “**QUOTATION FOR Laptop**” should be mentioned in bold letters on the top of the sealed Envelope and send by speed post, courier or person drop in tender box on 3rd floor NIEPMD.
- The Laptops are to be supplied at NIEPMD, Muttukkadu, Kovalam, Chennai within **15 days** from the date of Supply Order.
- Payment will be released within **30 days** from the date of satisfactory receipt of materials.

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FINANCIAL BID

(To be enclosed in separate sealed cover)

Sl. No	Items	Quantity	Cost per unit	Total	Taxes applicable	Any other	Total
01	Laptop Make: Model No.						

1. Please attach the technical specification broacher of quoted models is support of technical data quoted by you.
2. Unit base price will be taken in consideration to finalise L-1.
3. Applicable taxes have to be quoted separately. Price quoted inclusive of tax will not be accepted and in such case bid will be rejected.

Signature and seal of the bidder

CHECK LIST

The Technical Bid shall be summarily rejected, if these documents are not attached. Documents must be attached in following serial order only.

Sl. No.	Particulars	Yes / No
01.	Demand Draft for `1000/- (Rupees Five Hundred only) in favour of Director, NIEPMD, Chennai as cost of Tender (Non-Refundable) .	
02.	Copy of appropriate PAN Card	
03.	Copy of Registration with Service Tax/ Sales Tax/ VAT Department.	
04	Technical specification broacher of quoted models is support of technical data of quoted model.	
04.	Undertaking to supply on credit of 30 days after clear receipt of materials	