

Minutes of the 58th EC Meeting of NIEPMD(D) Chennai held on 13.10.2023 through E-Mode under the Chairmanship of Joint Secretary and Chairman EC NIEPMD:

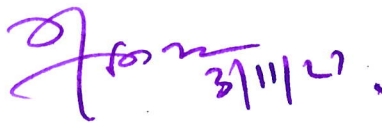
Members Present through on-line:-

- | | |
|--|------------------|
| 1. Shri Rajeev Sharma
Joint Secretary, DEPwD,
MSJ & E, Govt of India. | Chairperson |
| 2. Joint Secretary (F & A)
DEPwD, MSJ & E, Govt of India | Member |
| 3. Shri Vineet Singhal,
Director (NI) DEPwD,
MSJ & E, Govt of India | Member |
| 4. Shri K.R.Vaidheeswaran,
JS &CEO, National Trust,
MSJ&E, Govt of India | Member |
| 5. Major (Retd) B.V.Ram Kumar,
Director (offg.) NIEPID,
Secundrabad | Member |
| 6. Ms Kusum Gupta,
New Delhi
Email.Id.kusumgupta007@gmail.com | Member |
| 7. Dr.Nachiketa Rout,
Director
NIEPMD(D) Chennai | Member Secretary |

The Member Secretary welcomed the Chairperson and Members to the meeting and with the permission of the Chairperson, point wise discussion on the agenda was taken up.

Agenda Point 58.01: Confirmation of minutes of previous meetings.

1. 56th meeting of the Executive Council held on 30th May 2023 through virtual mode.


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2. 57th meeting of the EC – consolidated accounts through circulation.

Decision :

The Council confirmed the minutes of the 56th and 57th meetings of Executive Council.

Agenda Point 58.02:

Action Taken Report on the resolutions of the 56th meeting of the Executive Council held on 30th May 2023 through e-Mode.

Decision:

The Council noted the action taken report of NIEPMD (D) on 56th meeting.

Agenda Point 58.03:

Ratification of appointment order of Dr. Nachiketa Rout, Associate Professor as Director, NIEPMD, Chennai.

Decision :

The Executive Council ratified the appointment order of Dr. Nachiketa Rout, Associate Professor as Director, NIEPMD, Chennai from Forenoon on 4th Aug 2023 and continuation as Director from 01.08.2023 to 03.08.2023.

Agenda Point 58.04:

Approval for the Annual Report of NIEPMD (D), Chennai for the year 2022-2023.

Decision:

The Council approved the Annual Report of NIEPMD (D), Chennai for the year 2022-23 and advised to go ahead with printing.

Agenda Point 58.05:

Reconstitution of EC of NIEPMD (D), Chennai.

Decision :

The Executive Council has approved the Reconstitution of EC of NIEPMD (D), Chennai. The composition of EC is as follows:-

1. Joint Secretary, DEPwD,MSJ&E - Chairperson (Ex-officio)
2. Financial Advisor, MSJ&E, GOI - Member (Ex-officio)
3. Director-NI, DEPwD - Member (Ex-officio)
4. Two specialists / representative of voluntary organisation / Parent Association/Social workers in the field / other Government nominees (to be nominated as members)
5. Director, NIEPID(D) - Member (Ex-officio)
6. CEO, National Trust, New Delhi- Member(Ex-officio)



7. Director, NIEPMD

- Member Secretary

Agenda Point 58.06:

SMART INDIA HACKATHON (SIH)-2023 – Request for payment of fees towards two problem statements.

Decision:

The Executive Council approved the request for payment of fees towards two problem statements for Smart India Hackathon (SIH)-2023 to a tune of Rs.2,50,000/-

Agenda Point 58.07:

Procurement of desktop computer system and accessories for maintenance of e-office at NIEPMD(D), Chennai.

Decision:

The Executive Council approved the request for Procurement of desktop computer system and accessories for maintenance of e-office at NIEPMD(D), Chennai with financial implications of Rs. 3,75,000/- following GFR procedure.

Agenda Point 58.08:

Approval for implementation of prepaid debit card for permanent Imprest and contingent advances.

Decision:

The Executive Council approved the request for implementation of prepaid debit card for permanent Imprest and contingent advances at NIEPMD(D), Chennai.

Agenda Point 58.09:

Approval for applying to TDS exemption under Section 197 of IT Act for lower / no deduction of tax and 80G registration of Income Tax Act and provides benefits to the donor of NIEPMD(D), Chennai.

Decision:

The EC approved the proposal.

Agenda Point 58.10:

Approval for requirement of funds for conducting DEPwD / ACADEMIC / HRD PROGRAMMES till March 2024.

Decision:

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The Executive Council approved the proposal with the financial implication of Rs. 15,00,000/-except (1) NDFDC Awareness campaign/Mela, (6) NIRMAYA Insurance camps, (7) HIV Prevention and (8) Drug abuse sensitization. The programme approved includes Academic / HRD related programme, DEPwD programme and CRE programme:-

Sl.No	Programme / Activity	Particulars	Estimated expenditure	Amount
1	Academic/HRD related programmes such as parents meet, awareness, sensitisation Programmes, etc.	SIX Departments of NIEPMD (MS/Cli. Psy./SE/AIL/SHC/Therapeutics)	Rs.25,000 x 5 Programmes of each depart x 6 departments	Rs.7.50,000/-
2	DEPwD Programmes	Vigilance awareness campaign Prevention of sexual harassment in office Yoga (post facto approval for international Yoga day Participation in Divya Kala Mela and Exhibitions Hindi Pakhwada Anti-raging week and other DEPwD programmes		Rs.6,70,000/-
3	CRE programme	Eight (08) Additional financial implications excluding internal accruals (Registration fees)	CRE:Rs.10,000 perprogramme	Rs.80,000/-
Total				Rs.15,00,000/-

Agenda Point 58.11:

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Approval for statutory payments of Insurance and Vehicle registration to be donated by Indian Bank Under CSR Project.

Decision :

The Executive Council has approved the proposal with payment for statutory payments (Actuals) and other expenditure to a tune of Rs.1,00,000/- only.

Agenda Point 58.12:

Approval for re-constitution of Local Purchase Committee at NIEPMD(D), Chennai.

Decision:

The Executive Council has approved the proposal. However, it was suggested that purchase committee should be nominated by post instead of by name. All the HoDs of Department will be the members. The Chairperson should be the senior most. Other members include DR/DD, Accounts officer and Purchase Officer / ASPO (Member Secretary).

Agenda Point 58.13:

Approval for installation of CCTV infrastructure in G + 7 SC/ST beneficiaries Building.

Decision:

The Council advised to recast the proposal as the cost is little bit in higher side and re-submit the same in details in next EC.

Agenda Point 58.14:

Approval for collecting 5% administrative charge for supply of TLM KITS for SSA & State Governments.

Decision:

The EC approved to collect 10% charges for TLM Kits i.e 5% Administrative and 5% Training charges. This will be implemented from the F/Y 2024-25.

Agenda Point 58.15:

Commencement of On-the-Job Training (OJT) to the PWDs under National Apprenticeship Training Scheme (NATS) through Board of Apprenticeship Training (Southern Region) Chennai.

Decision:

The Executive Council did not approval the proposal.

Agenda Point 58.16:

Approval for payment of terminal benefits to Shri. S. Krishnamurthy, MTS who superannuated from the service on 30.6.2023.

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Decision :

The EC approved the proposal for payment of Retirement Gratuity of Rs.8,64,018./- and Encashment of EL/HPL of Rs.5,28,023/- with deductions of TDS as applicable to Shri. S. Krishnamurthy MTS Rtd from NIEPMD(D) Chennai

Agenda Point 58.17:

The status of recruitment of various posts in NIEPMD (D), Chennai and CRCs under the administrative control of NIEPMD (D).

Decision:

The Executive Council noted the status of various posts of NIEPMD (D), Chennai and CRCs.

Agenda Point 58.18:

Approval of the Recruitment Rule of Deputy Registrar (Admin)

Decision :

The Council approved the amended Recruitment Rule for the post of DR (Admin) as under and withdrawn the previous advertisement & publish the fresh notification with amended RR.

Sl.No	Particulars	
1	Name of the Post	Dy Registrar(Admin)
2	Number of the posts	One
3	Classification	Group-A
4	Scale of pay	For Deputation: Pay Matrix of 7 th CPC:Level-11 For Short Term Contract: Consolidated salary in line with DEPwD norms
5	Whether selection or non-selection	On Deputation/Contract
6	Whether the benefit of added years of Service admissible under Rule30 of the CSS (Pen) Rules1972	Not applicable
7	Age limit	Maximum age limit is 56 years for deputation and 62 years for contract which shall be reckoned as on closing date of receipt of applications.

J. S. Murthy
3/11/23

8	Educational and other qualifications for Direct Recruitment	<p>Essential Qualifications:</p> <ol style="list-style-type: none"> 1. Any Master's Degree 2. Officers holding analogous posts in any Government Organization dealing with Administration/ Establishment/ Academic/ Purchase/ Stores/ Accounts/ Estates. <p>(OR)</p> <p>Five years experience in any Government Organization in the Pay matrix 7th CPC Pay Level -10 dealing with the same field/areas mentioned above.</p> <p>Desirable Qualifications:</p> <ol style="list-style-type: none"> 1. Working experience in the field of disability for 2 years and also in all the above fields. 2. Qualification in RCI Courses. <p>Experience in dealing with more than one field of Administration/ Establishment/Academic/Purchase/ Stores/Accounts/Estates.</p>
9.	Whether age and educational qualifications prescribed for Direct recruits will apply in the case of	Not Applicable
10	Period of probation, if any.	Not Applicable
11	Method of recruitment, whether by Direct recruitment or by deputation/ transfer the vacancies to be filled by various methods.	On deputation failing which on short term contract basis. The tenure for deputations shall be for 3 years and thereafter extendable after review of performance on yearly basis as per rules of GOI governing deputation from time to time and the tenure for a short-term contract shall be for 2 years and thereafter extendable after review of performance on yearly basis upto 5 years.
12	In case of recruitment by promotion / deputation / transfer grades from Which promotion/deputati	As per col. 8

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	on / transfer to be made	
13	If a selection Committee/D.P.C exists what composition	<ol style="list-style-type: none"> 1. Chairperson, Executive Council and JS to GOI:Chairperson 2. Director, NIEPMD: Member Secretary 3. Two external experts from the panel to be nominated by the <p>Chairperson including one representative from SC/ST Community</p>
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

Agenda Point 58.19:

Information of the Recruitment Rule for the post of Associate Professor (Medical Sciences).

Decision:

The Council advised that the posts of Department of Medical Science should be filled up with only Medical Doctor and Medical related disciplines. Accordingly, the part of EQ of Social Work & P&O qualifications were removed and the EC approved the Recruitment Rules as under and advised to publish the vacancy notification with the amended RR: -

1	Name of the Post	Associate Professor (Medical Sciences)
2	No. of post	1
3	Classification	Group A/Faculty
4	Pay Band & Grade Pay	Level 12 of 7 th CPC
5	Whether Selection post or Non-Selection Post	Selection in case of Direct Recruitment; non-selection in case of Promotion
6	Age Limit for the Direct recruitment on the closing date for receipt of applications	50years
7	Educational & other qualifications required for Direct Recruits	<p>Essential:-</p> <ol style="list-style-type: none"> 1. MBBS with Doctor of Medicine (MD) in Paediatrics/ Psychiatry/ Physical Medicine

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		<p>Rehabilitation/ Neurology/ Orthopaedics/ ENT/ Ophthalmology with MCI registration.</p> <p>2. At least 8 years of experience in teaching and clinical practice/or research in an academic/ research position or equivalent to that of Assistant professor/ lecturer in an university, College or Accredited Research Institution/Industry.</p> <p>Desirable:-</p> <p>i. Ph.D</p> <p>ii. Experience in guiding research scholars and experience in extension and outreach activities.</p> <p>iii. Experience in working with Persons with Multiple Disabilities.</p> <p>iv) Published work in the field in reputed journal/Presentation of scientific papers at conferences at national & international levels.</p>
8	Whether Age & educational qualification prescribed for Direct recruits will apply in the case of promotes	<p>i. Educational qualifications applicable</p> <p>ii. Age not applicable</p>
9	Period of probation if any	2 Years for Direct Recruits (as Per DOPT norms)
10	Method of recruitment	<p>Direct Recruitment /Deputation/ Promotion.</p> <p>On Deputation</p> <p>Initially for a period of 3 years and thereafter extendable, after review of performance on yearly basis, as per rules of GOI governing deputation from time to time (period of deputation including period of deputation in another cadre post held immediately preceding this appointment in the same or some other organization of department shall not ordinarily exceed five years).</p> <p>Age Limit:-Maximum age limit will be 56 years (Age Shall be reckoned as on closing date of receipt of application)</p>
		<p>For Promotion</p> <p>i. From the post of Lecturer in pay level-10 or Equivalent grade with 10 years experience in the grade or from Assistant Professor in pay level-11 or in equivalent grade with 5 years of experience in the grade.</p>

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11	In case of recruitment by promotion/ deputation/ transfer to be made from	<p>ii. Essential conditions as mentioned in 7(A) shall apply.</p> <p>For Deputation- Officers under Central/State Government/Universities/Recognised Research Institutes/ Public Sector Undertakings/ SemiGovernment/ Autonomous/ Statutory Organizations.</p> <p>i. Holding analogous teaching post on regular basis OR ii. Five Years regular service in the grade of Assistant Professor or equivalent in pay level-11 or equivalent grade.</p> <p>OR</p> <p>iii. Ten years Services in the grade of Lecturer in Pay level 10 or equivalent grade.</p>
12	If any DPC exists, its constitution/ Constitution of the Selection Committee	<p>Composition of the Selection Committee would be as under:-</p> <ol style="list-style-type: none"> 1. Chairperson Executive Council, NIEPMD 2. Two expert members to be nominated by the Chairperson – Member including One representative of SC/ST Community Member 3. Director, NIEPMD - Member Secretary.
13	Circumstances under which UPSC to be consulted	Not Applicable

Agenda Point 58.20:

Extension of contractual staff (11 months and 89 days) for NIEPMD(D), Chennai beyond 30th September, 2023 with enhancement of honorarium.

Decision:

The Council approved the proposal for extension. The contractual period for the staff engaged on 89 days are extended with the same terms and condition. The request for implementation of uniform norms on honorarium of all NIs/CRCs was put up along with detailed financial implications. The Council advised to implement the same after the allocation of Revised Budget Estimate.

Agenda Point 58.21:

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Approval for additional expenditures involved in outsourcing 89 days Contractual staff.

Decision:

The Council advised to maintain Status quo for engagement of 89 days staff. On availability of additional funds ie after allocation of Revised Budget Estimate, the Ministerial/Non clinical staff shall be outsourced after approval of EC.

Agenda Point 58.22:

Approval for teaching faculties for BASLP course in accordance with RCI norms.

Decision:

The Council advised to maintain Status quo and manage with existing staff.

Agenda Point 58.23:

Approval for Re-designate the contractual posts (Lecturer Posts as Assistant Professor and Clinical Therapist as Lecturer) to offer Bachelor of Occupational Therapy program at NIEPMD(D) Chennai.

Decision:

The Council approved the proposal for the academic year 2024-25.

Agenda Point 58.24:

Request for engaging a Lecturer/Assistant Professor to handle the psychology papers of the various HRD programmes conducted at NIEPMD.

Decision:

The Council did not agree the proposal and advised to engage staff on session basis as and when required for the other HRD courses which need input of psychology.

Agenda Point 58.25:

Proposal for implementing increase in Honorarium approved by DEPwD, for the staff engaged on contract for conducting M. Phil clinical psychology program.

Decision:

The Council did not agree the proposal and advised to wait till receipt/allotment of Revised Estimate.

Agenda Point 58.26:

Approval of EC for implementation of LOCAL AREA NETWORK INFRASTRUCTURE at NIEPMD(D).

Decision:

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The Council did not agree to the proposal and advised to re-submit the same with justification in next EC.

Agenda Point 58.27:

Approval for budget to conduct various programs related to NAAC for the financial year 2023-24.

Decision:

The Council approved the proposal with the financial implication of Rs.1,56,000/- to conduct the following programs.

Sl. No.	Particulars	Approximate budget
1.	NIEPMD Faculty Development Programme-4Nos. (4Nos. x Rs.8000/-) (Resource person Honorarium, TA)	Rs.32,000/-
2.	Refreshments for programme expects (10 Programmes)	Rs.8000/-
3.	Consultants fees (SSRP reparation)-2persons	Rs.50,000/-
4.	HRD student awareness & Orientation programme	Rs.10,000/-
5.	1. Poster/Awareness Material Travelling expenses as per actual Website upload/Activity photographs Signages	Rs.7,000/-
6.	Alumuni meet/training programme	Rs.46,000/-
7.	Miscellaneous	Rs.3,000/-
	Total	Rs.1,56,000/-

Agenda Point 58.28:

Requirement of funds for the EC approved Capital projects at NIEPMD (D)-CHENNAI.

Decision:

The Council has approved to release the funds for construction of the following EC approved projects at NIEPMD, Chennai.

NIEPMD, Chennai				
Expenditure Plan of Committed Construction Activities till December'2023				
Sl. No	Project	Cost(AA&ES)	GIA received till date	GIA required till December' 2023

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1	Renovation of Committee Hall -Composite work (Civil & Electrical)	Rs11,71,046/-	-	11,71,046.00
2	Renovation of Committee Hall -Composite work (Civil & Electrical)- ADDITIONAL Work	Rs25,80,728/-	-	25,80,728.00
3	Providing 2 Nos. 5 Lakhs Liters Capacity Under Ground Sump for NIEPMD at Muttukadu, Chennai.	Rs.2,43,24,000/-	15,621,000.00	87,03,000.00
4	Shifting of existing 380KV ADG set over existing substation building terrace at NIEPMD, Muttukadu, Chennai.	Rs.14,89,000/-	1,489,000.00	-----
5	Providing Organic waste Converter (Solid Waste Disposal System) including Maintenance for 2 Years for NIEPMD, Muttukadu, Chennai	Rs.27,40,900/-	2,740,900.00	-----
6	Providing 11 KVH TRMG Panel along with safety earthing and connected works for newly constructed Hosted at NIEPMD, Muttukadu, Chennai.	Rs.13,04,924/- (33%Released)	950,222.00	8,74,299.08
7	Providing Reverse Osmosis water Filtration System at Newly Constructed SC/ST Hostel at NIEPMD, Muttukadu, Chennai	Rs.15,74,535/- (33%Released)		10,54,938.45
8	Rearrangement and additional essential provisions to parent waiting hall room at NIEPMD, Muttukadu, Chennai	Rs.15,07,400/-	-	15,07,400.00
9	Providing Additional STP of 300KLD for NIEPMD, Muttukadu, Chennai	Rs.1,61,22,400/-	12,950,000.00	31,72,400.00
10	Replacement of damaged fire fighting pipeline, batteries, valves in firefighting system at NIEPMD, Muttukadu, Chennai.	Rs.7,33,687/-	-	7,33,687.00

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2/11/23

11	Post construction Anti-termite on existing main building at NIEPMD Camoes, Muttukadu, Chennai	Rs.11,45,000/-	-	11,45,000.00
CRC-Shillong				
12	CRC-Shillong (Construction of boundary wall)	Rs.2,54,00,000/-	15,000,000.00	1,04,00,000.00

Agenda Point 58.29:

Repair, maintenance & hiring of buses/vehicles.

Decision :

The Council approved the proposal for the following items (a to d). An expenditure of Rs.40,000/- per month is permitted for hiring vehicle including buses, taxis, vans etc till revised power to Director is being issued:-

- a. To incur the amount required for Fitness certifications.
- b. To incur the amount required for paying road tax.
- c. To incur the amount required for schedule maintenance & any roadside repairs, AirCheck, wheel greasing, refuelling, to pup of engine oils, etc.
- d. To incur the amount required for Insurance of vehicle.

Agenda Point 58.30:

Approval for procurement of medicines to supply to the clients at subsidy rate attending rehabilitation services at NIEPMD(D).

Decision:

The Council approved the proposal for procurement of medicines/drugs. The Council advised to engage a pharmacist for proper monitoring of the case.

Agenda Point 58.31 to 58.34:

The Council deferred the Agenda item 58.31 to 58.34.

Agenda Point 58.35:

Approval for estimated funds for procurement of printer cartridges, hardware material & networking materials, CCTV materials and stationary items.

Decision:

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The Council initially approved the proposal for Rs..10,00,000/- only for procurement of essential items following GFR/GeM. The next demand to be put up before the forthcoming EC.

Agenda Point 58.36 to 58.45 and 58.64 to 58.65: NIEPMD(D) Chennai

Agenda Point 58.46 to 58.53: CRC Kozhikode

Agenda Point 58.54 to 58.63: CRC A & N Island and CRC Shillong

Due to paucity of time, the Council could not take up the above Agenda items and advised to submit the same in the next EC meeting.

The meeting ended with thanks to the Chair.


31/11/23

F. No.N-802/7/2020-NI
Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)

Room No. 517, 5th floor, Antyodaya Bhawan,
CGO Complex New Delhi 110003
Dated 1st November 2023

To
Director,
NIEPMD, Chennai.

Subject: Minutes of the 58th meeting of Executive Council of NIEPMD, Chennai – reg.

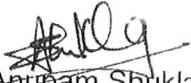
Sir,

I am directed to refer to the subject mentioned above and to enclose herewith the approved minutes of 58th meeting of Executive Council of NIEPMD, Chennai held on held on 13.10.2023, through virtual mode, as approved by Joint Secretary (RS), DEPwD & Chairperson of Executive Council, NIEPMD, Chennai.

2. You are requested to circulate the approved minutes to all Members of Executive Council with your signature on each page.

Encl: As above

Yours faithfully,


(Anupam Shukla)

Under Secretary (NIs)

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