

File No.8-1/2012-NIs
Government of India
Ministry of Social Justice & Empowerment
Department of Disability Affairs
NI Section

Hall No. 507, 5th Floor, Paryavaran Bhawan,
CGO Complex, New Delhi - 110003
Dated 11th December, 2014

To,

The Director
National Institute for Empowerment of Persons
With Multiple Disability
East Coast Road, Muttukadu, Kovalam Post,
Chennai - 603112

Sub:- Approved Minutes of 20th and 21st Meeting of Executive Council of NIEPMD, Chennai held on 15.10.2014 and 4.12.2014 at New Delhi.

Sir,

I am directed to forward herewith approved Minutes of the 20th and 21st meeting of Executive Council of NIEPMD, Chennai held on 15.10.2014 and 4.12.2014 respectively at New Delhi for further necessary action.

Yours faithfully,




(Sauranshu Sinha)

Under Secretary to the Govt. of India


12/12/14

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Adm (ED) 
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National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD)
(Dept. of Disability Affairs, Ministry of Social Justice & Empowerment, Govt. of India)
F.C.R. Muttukadu, Kovalam Post, Chennai - 605 112.

Minutes of the Twentieth (20th) meeting of the Executive Council of NIEPMD held on 15th October, 2014, at Conference hall, 6th floor, Shastri Bhawan, New Delhi.

Members Present

1. Shri Awanish K. Awasthi
Joint Secretary to Govt. of India
Dept. of Disability Affairs
Ministry of Social Justice & Empowerment
-Chairperson
2. Ms. KiranPuri
Jt. Secretary, FA, MSJ&E.
- Member
3. Shri Sauranshu Sinha
Under Secretary (NIs)
Department of Disability Affairs
Ministry of Social Justice & Empowerment
-Special Invitee
4. Dr. Neeradha Chandramohan
Director, NIEPMD
-Member Secretary

The following agenda were taken up in the meeting:

Agenda Item No.20.01

The approved minutes of previous meeting (19th meeting of the E.C. NIEPMD) which was held on 15th July 2014 at the Conference Hall, MSJ&E, Shastri Bhawan, New Delhi received vide MS J&E letter No. F.No.8-1 2012-NIs dated 21st August 2014 was circulated amongst the members of the Council by the Institute and no comments had been received. A copy of the approved minutes is enclosed.

The council may kindly consider confirming the minutes of the previous meeting.

Minutes

The Council confirmed the minutes of 19th Meeting of E.C. NIEPMD.

Agenda Item No.20.02

Report of the action taken on the resolutions of the 19th meeting of E.C. meeting



Minutes

The Council noted the ATR of 19th EC minutes and following are the observation of the EC:-

At point No.19.12, regarding creation of Phase - II posts, the EC has asked Director, NIEPMD to submit a comprehensive detailed justification for all the 29 posts of II Phase to the Ministry.

Agenda Item No.20.03

The details of construction works and furniture provided by CPWD have since been furnished to NIEPMD. In the meanwhile, as suggested by CAG audit the advance to CPWD has been adjusted and shown under capital assets work in progress (Schedule 8). Under Schedule 11 the corresponding amount has been partly adjusted from Advance to CPWD.

Accordingly, the capitalization of assets has been included in the Notes on Accounts and the Assets will be reflected in the Annual Accounts for the year 2014-15. A copy of the revised Notes on Accounts is placed herewith

Hence, the Accounts for the year 2013-14 may kindly be approved by the Council.

Minutes

The Council noted the contents of the letter received from CPWD, Chennai and revised notes on Annual Accounts. Accordingly, Council has approved the Annual Accounts for the year 2013-14.

Agenda Item No.20.04

At present the honorarium of Guest Faculties engaged at NIEPMD, Chennai are paid on session basis regardless of the number of years of service rendered at NIEPMD.

The honorarium was fixed based on their qualification. The Guest faculties having more than 5 to 7 years are paid equal to the fresh candidates. It is proposed that the experience may also be considered while fixing the honorarium to guest faculties and support staff.

It is proposed that the honorarium may be fixed in three categories based on their experience at NIEPMD and their qualification as detailed below:

| Sl.No | No. of year of Experience | Remuneration |
|-------|---------------------------|---------------------|
| 1 | 0 to 3 years | Existing Rate |
| 2 | 3 to 6 years | Existing Rate + 25% |
| 3 | 6+ years | Existing Rate + 50% |

Minutes

EC has noted the agenda point and agreed to enhance the existing rates as follows -



**EXISTING REMUNERATION / HONORARIUM TO THE
TECHNICAL / SUPPORTING STAFF**

| <i>Sl.No</i> | <i>Category</i> | <i>Existing amount of fixed remuneration per session restricted to the maximum of 4 sessions a day of 2 hours duration increased as on date</i> | <i>Revised amount of fixed remuneration per session restricted to the maximum of 4 sessions a day of 2 hours duration increased as on date</i> |
|--------------|---|---|--|
| 1 | Candidates possessing specialization in Diploma level course in the relevant field of disability (Equivalent regular post : Special Teacher) | Rs.125/- per session | Rs.150/- per session |
| 2 | Candidates possessing specialization in Graduate level such as BPT / BOT / BMR/B.Sc. (Speech & Audiology), (Psychology), etc. and engaged for therapy purposes (equivalent post (Equivalent regular post : Rehab Officer / therapist) | Rs.225/- per session | Rs.275/- per session |
| 3 | B Ed (Spl.Edn) / BPO&E, etc. | Rs.190/- per session | Rs.225/- per session |
| 4 | Candidates possessing specialization in Post Graduate level such as MOT / MPT / M.Sc. (Speech & Audiology); (Equivalent regular post : Lecturer) | Rs.275/- per session | Rs.325/- per session |
| 5 | M.Ed, (Spl.Edn), etc | Rs.220/- per session | Rs.250/- per session |
| 6 | Candidates possessing M.Phil in the relevant field of specialization (Equivalent regular post : Asst. Prof) | Rs.325/- per session | Rs.375/- per session |
| 7 | Candidates possessing Ph.D in the relevant field of specialization (Equivalent regular post : Assoc. Prof.) | Rs.400/- per session | Rs.450/- per session |
| 8 | Data Entry Operator and Supporting Admn. Staff (Equivalent regular Post : Assistant) | Rs.125/- per session | Rs.150/- per session |
| 9 | Eminent personalities in the field of Multiple Disabilities / Retired Directors of NIs, Senior Doctors at the level of Professors in Surgery, Medicine, Neurology, Psychology, Psychiatry, etc. | Rs.1250/- per session | Rs.1500/- per session |
| 10 | Senior Faculty Members (i.e. Professors & above) in the field | Rs.625/- per session | Rs.750/- per session |
| 11 | Supporting staff (candidates passed Govt. recognized certificate level courses, etc. relevant to the field of disability) | Rs.65/- per session | Rs.100/- per session |
| 12 | Leather Technicians having completed | Rs.125/- per session | Rs.155/- per session |



| | | | |
|----|--|----------------------|-------------|
| | Govt. recognized certificate course and sufficient experience in the field who can be engaged in P&O Lab of the Institute for fabrication and also be engaged for practical and demonstration and training purpose in leather technology for training programmes undertaken by the Institute. Other support staff deployed in Vocational training etc. having completed Govt. recognized certificate courses / vocational trainings / diploma courses / specialized training programmes etc. | | |
| 13 | BASLP | Rs.275/- per session | No revision |
| 14 | MASLP | Rs.325/- per session | No revision |

The above revision is with effect from 1st November, 2014.

Agenda Item No.20.05

In the 17th EC meeting of NIEPMD, it has been decided that a CRC can be set up in Gorakhpur, UP and the functioning would be monitored by NIEPMD, Chennai. Accordingly, NIEPMD had contacted State Officials in Gorakhpur and the District Collector, Gorakhpur has provided a Temporary Office at Manovikas Kendra, B.R.D. Medical College, Gorakhpur Campus, Gorakhpur. Further, Director, NIEPMD has requested the Gorakhpur District Administration to allot land area of 3-5 acres for setting up CRC at Gorakhpur.

In the meanwhile, the services have been started from 10th June 2014 with the help of guest faculties. On 10th June 2014, an orientation program of Anganwadi workers was organized in Gorakhpur mainly keeping in view of high prevalence rate of Japanese Encephalitis and Acute Encephalitis Syndrome, which results in MD.

It is further stated that the following expenditure are incurred in running the services at Gorakhpur:

| Sl.No. | Details | Amount in Rs. |
|--------|--|---------------|
| 1. | Remuneration to Guest Faculties from 10.06.2014 to till date | 3,34,365 |
| 2. | Purchase of Furniture | 1,45,873 |
| 3. | Purchase of Computers and Printers | 89,700 |
| 4. | General Expenses | 33,458 |
| | TOTAL | 6,03,396 |

EC may accord approval to the above expenditure and allow NIEPMD to run the Extension Centre at Gorakhpur with the existing guest faculties till CRC is set up at Gorakhpur.

Submitted for the approval of the Council please.



Minutes:-

EC has accorded approval to the expenditure of 6,03,396/- and has approved the proposal of Extension Centre at Gorakhpur with the existing guest faculties till a CRC is set up at Gorakhpur.

Agenda Item No.20.06

The implementation of construction work of NIEPMD is essential for achieving the organizational objectives. At present there is balance of Rs.10.2 crores towards capital grant. For the 2nd phase, the Council (EC) has approved to the tune of Rs.472.11 lakhs during the 17th EC meeting of NIEPMD held on 9th November 2013.

Following are the civil works to be made:

| Sl.No | Name of the Proposal | Estimate Rs in lakhs |
|-------|--|-------------------------|
| 1 | Special Education Block | 317.11 |
| 2 | Construction of Indoor Stadium & Open air auditorium | 105.00 |
| 3 | Vertical Extension of Kitchen & Dining (First Floor) | 132.85 |
| 4 | Construction of Car Garage 05 nos & Garages for buses 02 nos | 36.50 |
| 5 | Construction of labour accommodation | 79.65 |
| 6 | Vertical extension of Guest House | 61.69 |
| | Total | 732.80 |

The proposal for the above works estimated to an amount of Rs.732.80 lakhs which is essential for day to day activities.

Submitted for approval of the Council please.

Minutes:-

Council has approved all the 6 civil works at a cost of Rs.732.80 lakhs.

Agenda Item No.20.07

The Guest Faculties and Support Staff engaged at NIEPMD were also utilized for camp / training programme conducted out side the Head quarters. Hence a need as arise to pay the TA/DA when they are deputed for official duty to outside the head quarters

The rates / Slab applicable to the lowest Grade Pay of Central Government employees regarding TA/DA may be made admissible to the Guest Faculties and Support Staff employed on Honorarium basis while being deputed outside the Headquarters for official duties.

It is submitted for the approval of the Council please.

Minutes:-

1. Council has approved III A/c by Rail for Guest Faculties having less than 20 years of experience and II A/c entitlement for Guest Faculties having more than 20 years of experience.
2. As for Daily Allowance is concerned actual expenditure subject to the maximum of Rs.200/-

Agenda Item No.20.08

Constitution of DPC for extension of DACP for Medical Doctors Employed at NIEPMD.

Minutes

Council has approved the DPC constituted in the 18th EC Meeting and in case Dy. Secretary (NIs) is on leave, Shri. Jagdeesh Kumar, JS (ADIP) will be attending the DPC. The said DPC will meet on 27th October, 2014 to consider two cases of NIEPMD under DACP. Accordingly the DPC will comprise of following members:-

1. Joint Secretary, DDA
(Shri Awanish K. Awasthi, IAS) - Chairperson
2. Director, NIs
(Dr.K.V.S.Rao) - Member
3. Deputy Secretary, MSJ&E
(Shri Meena.M.L) - Member
4. Director, NIEPMD
(Dr. Neeradha Chandramohan) - Member Secretary

Agenda Item No.20.09

An ERP system is proposed to be introduced in NIEPMD, Chennai to co-ordinate all the services and activities of the Institute and to optimize the monitoring of performance of various departments.

The approximate cost for the implementing ERP is Rs.40 lakhs.

After getting in-principle approval for implementation of ERP, the same will be procured and implemented by strictly following procedure as laid down in GFR and following Central Vigilance Commission (CVC) guidelines.

Submitted for the approval of the Council please.



Minutes:

EC has approved the implementation of ERP at approximate cost of Rs.40 lakhs in principle. The procedure as laid down in GFR should be followed strictly along with the Guidelines issued by CVC time to time. As suggested by EC, salient feature of ERP are as follows:-

The first and most important thing is to improve the examination system methodology and research and teaching in colleges and suggested that computerization may lead to improve the effectively and delivery in the university system by creating data bank and linking various departments and office of the university.

An automated, collaborative approach to fund management is needed within the Institute to establish a structure and discipline capable of managing different activities across the Institution.

Under E-Governance is a web enabled Management Information System designed to automate the entire operations of a modern campus. E-Governance System allows multi-divisional, multi-department system handling with following features.

- User friendly, browser based
- Multi-tier architecture
- Drill down and Tree View query support
- Easy maintenance of transaction log
- Fund Utilization Monitoring
- Intelligent Document Flow

Agenda Item No.20.10

NIEPMD is offering PGDDT (MD:P&N) course of 1 year + 3 months duration. As per curriculum, on completion of their final theory examination the students have to undergo three months internship in any of the Rehabilitation Institution.

The students during their internship will be of a valuable manpower to meet the client service at NIEPMD. Hence, it was proposed to provide internship training at NIEPMD itself for all the PGDDT students.

Also, it is proposed to pay a stipend for the PGDDT (MD:P&N) students during their internship as detailed below with retrospective effect from July 2014 onwards:

Day scholar:Rs.4000/- (Rupees four thousand only) per month
Hosteller : Rs.2500/-(Rupees two thousand five hundred only) per month

The financial implication in providing stipend for the year 2013-14 batch will be: No of students on roll : 03 x Rs.2500/- = Rs.7500/- per month x 3 months = Rs.22,500/-(All the three students are hosteller)

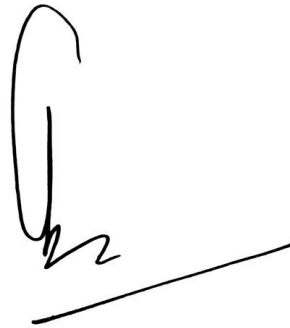


Submitted for the approval of the Council to provide stipend as mentioned above to the PGDDT (MD:P&N) students for their three months internship period. Also the approval may kindly be provided for future batches also.

Minutes

Executive Council has approved to provide Stipend to PGDDT (MD:P&N) students at the rate Rs.4,000/- per month for Day Scholar and Rs.2,500/- for Hosteller during their Internship.

Meeting ended with vote of thanks





**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH
MULTIPLE DISABILITIES**
**(Dept. of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment Govt. of India)**
Muttukadu, East Coast Road, Kovalam (P.O), Chennai - 603 112
Tamil Nadu - India. Phone : 044 - 27472046, Toll Free No: 18004250345

NIEPMD/Estt./2018-19/

August 01, 2018

OFFICE ORDER

The engagement of Guest staff / Guest Faculty will be based on the Honorarium approved by EC as follows w.e.f. 1st July 2018.

I. TECHNICAL STAFF:

| Job Code | Details of Engagement | Present Salary | Honorarium per session of two Hours w.e.f. 01.07.2018 |
|----------|-------------------------------|----------------|---|
| T1. | Consultant - RO | 27,000 | Rs.350/- |
| T2. | Junior Consultant- (Clinical) | 24,000 | Rs.325/- |
| T3. | Junior Consultant - TGT | 20,000 | Rs.275/- |
| T4. | Junior Consultant - PRT | 15,200 | Rs.225/- |
| T5. | Care Giver | 9,500/10,500 | Rs.150/- |

II. NON- TECHNICAL STAFF

| Sl.No. | Details of Engagement | Required Qualification | Present Salary | Honorarium per session of two Hours |
|--------|------------------------|---|----------------|-------------------------------------|
| NT1. | Senior Technical Asst. | Professional Graduate with four years exp. | 20,000 | Rs.275/- |
| NT2. | Assistant | Professional Graduate / Graduate with Diploma with two years experience | 15,200 | Rs.225/- |
| NT3. | Junior Assistant | Graduate with Diploma in Computers or Graduate with Two years Exp. | 14,000 | Rs.200/- |
| NT4. | Data Entry Operators | 12 th Std. with Diploma / Certificate in Computer application. | 10,500 | Rs.150/- |
| NT5. | MTS | 10 th Std Pass | - | Rs.125/- |


DIRECTOR

To

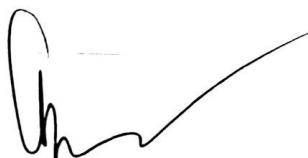
1. All Head of Departments;
2. Notice Board;

5. Necessary stock registers are to be maintained for Consumable and Non Consumable stock items issued to them.

6. Director(NIEPMD) will appoint coordinators for each programme and coordinators will be responsible for conducting the programmes and maintenance the records..

North East Head

| Sl. No | State | Programme | Proposed Amount in Lakhs | Approved by EC in Lakhs | Grand Total |
|--------|-----------|--|--------------------------|-------------------------|-------------|
| 1 | Manipur | Fun Fete (22nd - 23rd December 2014) (No. of beneficiary 350 students from 10 special schools(names of schools & location – 2 days prog. Stay and food arrangement, Video and photography, Details of students attended, Dy. Commissioner will be the Chief Guest) | 15.00 | 10.00 | 25.00 |
| | | Awareness Programme and Distribution awareness kits | 15.00 | 15.00 | |
| 2 | Meghalaya | Awareness Programme: Printing and exhibiting banners on various activities of NIEPMD by (15 th Dec. 2014) Beneficiaries 500 per day for two days : Anganwadi teachers, SSA teachers, General School Teachers parents and District Admn). | 5.00 | 5.00 | 15.00 |
| | | Establishment of Extension Centre: Initial Administrative Costs | 3.00 | 3.00 | |
| | | Honorarium to Faculties engaged at the Extension Centre (Details of number of faculties, designation, honorarium per head, etc to be submitted) | 7.00 | 7.00 | |
| 3 | Mizoram | Awareness Programme: Printing and exhibiting banners on various activities of NIEPMD (use of rented hoardings only) | 5.00 | 5.00 | 15.00 |
| | | Establishment of Extension Centre: Initial Administrative Costs | 3.00 | 3.00 | |
| | | Honorarium to Faculties engaged at the Extension Centre(Details of number of faculties, designation, honorarium per head, etc to be submitted) | 7.00 | 7.00 | |

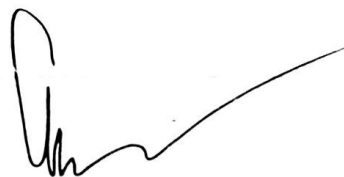


| | | | | | |
|---|----------------------|---|-------|------|--------|
| 4 | Sikkim | Establishment of Extension Centre: Initial Administrative Costs | 3.00 | 5.00 | |
| | | Honorarium to Faculties engaged at the Extension Centre(Details of number of faculties, designation, honorarium per head, etc) | 7.00 | 3.00 | |
| | | Identification Camp and Awareness Programme | 5.00 | 7.00 | 15.00 |
| 5 | Assam | Training Programme (General Programme, Vocational training Programme) (10 Centres, 20 in each centre, details of trades, cost per head, etc to be submitted) | 20.00 | | 15.00 |
| 6 | Arunachal Pradesh | Two Days Programme Conference on Multiple Disabilities (only one day only to cover 50 to 75 participants) | 35.00 | | 8.00 |
| 7 | Nagaland | Two Days Programme Conference on Multiple Disabilities (only one day only to cover 50 to 75 participants) | 20.00 | | 8.00 |
| 8 | Tripura | Two Days Programme Conference on Multiple Disabilities (only one day only to cover 50 to 75 participants) | | | 8.00 |
| | | Training programme for SSA teachers on inclusive education (RCI-CRA Programme) | 17.14 | | 6.00 |
| | | | | | 115.00 |

Agenda No. 20.2: Utilization of Fund under Budget Head - SC

The EC has approved the following proposals under SC Head :-

| Sl. No. | Expenditure outlay for the year 2014-15 | Rs. In Lakh | Approved by EC |
|---------|--|---------------|----------------|
| | Opening Balance as on 01.01.2014 | 0.00 | - |
| | Notional allocation for the year 2014-15 | 200.00 | |
| | Expenditure up to 30.11.2014(Dir NIEPMD submitted that Rs. 40/- lakh has already been utilized against SC head from GIA General. | 40.00 | |
| | Balance Amount available for utilisation | 160.00 | 160.00 |



| | | | |
|----|--|-------|-------|
| 1. | ISSUE OF LAPTOPS - 49 Laptops | | |
| | HRD Students at NIEPMD - 34 Nos.; Students pursuing caregivers course at NIEPND Extension Centres: Mayiladuthurai-5; Thoothukudi-6; SC staff of NIEPMD -4) (on Loan Basis) . After completion of courses, institute will keep the laptops in its custody. GFR norms will be followed and Laptops will be procured through. DGS&D Rate contract. | | |
| | <u>49@Rs.45,000 each</u> | 20.25 | 20.25 |
| 3. | Extension Centre Expenses (Exclusive SC centres) | | |
| | Extension Centres at GLRI, Seesha, vanagaram – MOU with the concerned agency must be for initial period for three years and after 5 years it would be extendable. Rent is to be paid for 10 years. To be collected all survey details of PWDs of 1500 children(details of children, names, parents names, etc) before starting the services at these places. | | |
| | Cost of running Extn. Centres approved in earlier EC - Rs.10,00,000 per annum | | |
| | Based on the above approval running cost up to June 2015 - Rs.6,00,000; | | |
| | Establishment cost including furniture, Computer etc. - 4,00,000 | | |
| | Based on the above approval running cost up to June 2015 - Rs.6,00,000; | | |
| | Total Cost 3 Centres at Rs.10,00,000 | | |
| | Based on the above approval running cost up to June 2015 - Rs.6,00,000; | 30.00 | 10.00 |
| 4. | Cost of apportionment of PMSCD - 233 out of 1500 beneficiaries; Total cost for 1500 beneficiaries Rs.60 lakhs) | 9.32 | 9.32 |
| 5. | Establishment of Information Communication Technology Lab for persons with Special needs (SC) in place of this | 23.00 | 5.00 |

| Computer Training/Personality Development etc. | | | |
|--|---|--------|-------|
| 6. | Apportionment of Programme Expenditure among SC - Extrapolated figure based on expenditure up to 30th November 2014 | 30.00 | 30.00 |
| | Total | 143.57 | 74.57 |

Agenda No. 20.2: Sub: Utilization of Fund under Budget Head - ST

The EC has approved the following proposals under ST Head-

| Sl.No | Particulars | Amount | Approved by EC |
|-------|---|---------------|----------------|
| | Expenditure outlay for the year 2014-15 | Rs. In Lakh | |
| | Opening Balance as on 01.014.2014 | 0.00 | |
| | Notional allocation for the year 2014-15 | 200.00 | |
| | Expenditure up to 30.11.2014((Dir NIEPMD submitted that Rs. 40/- lakh has already been utilized against SC head from GIA General). | 25.00 | |
| | Balance Amount available for utilisation | 175.00 | |
| 1. | ISSUE OF LAPTOPS - 23 Laptops on Loan Basis only | | |
| | HRD Students at NIEPMD - 5 Nos.; Students pursuing Higher Studies and Civil Services Exam - 18) identified in coordination with State Commissioner for ST | | |
| | <u>23@Rs.45,000 each</u> | 10.35 | 10.35 |
| 2. | Extension Centre Expenses (Exclusive ST centres) Gudalur | | |
| | Cost of running Extn. Centres approved in earlier EC - Rs.10,00,000 per annum | | |

| | | |
|--|-------|-------|
| Based on the above approval running cost up to June 2015 - Rs.6,00,000; | | |
| Establishment cost including furniture, Computer etc. - 4,00,000 | | |
| Based on the above approval running cost up to June 2015 - Rs.6,00,000; | | |
| Total Cost - 10,00,000 | 10.00 | 10.00 |
| Providing 25 Laptops to the students of the Extension Centres (ST Only)@ Rs.45,000 per Laptop | 11.25 | Nil |
| Providing Blanket to 100 beneficiaries @ Rs.2,000 | 2.00 | Nil |
| Providing Medical Facilities by way of supply of medicine to free of cost to ST people (This area has high prevalence rate of SICKLE CELL Anemia, Cancer and Stroke) | 7.00 | Nil |
| Total Cost of Establishment, running and other related expenditure for Gudalur Centre Badhra Chulam, A.P. | 30.25 | 10.00 |
| Total | | 30.35 |

3. After deliberations, it was unanimously decided that the above release proposals may be moved for concurrence of IFD based on the above approval of EC. Director(NIEPMD) will submit Utilization Certificates(UCs) and detailed expenditure statements alongwith all required documents and certificates after completion of the above programmes to the Ministry.

The meeting ended with vote of thanks to the Chair.

