

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD)
(Ministry of Social Justice & Empowerment, Govt. of India)
East Coast Road, Muttukadu, Kovalam Post, Chennai - 603 112.

Minutes of Eighth (8th) Meeting of the Executive Council of NIEPMD held on 17th February 2010 at Conference Hall, MSJ&E, New Delhi.

MEMBERS PRESENT :-

- Dr. Arbind Prasad, Jt. Secy (DD), MSJ&E - Chairperson
- Col. Sanjay Saran, Director NIs, MSJ&E - Member
- Shri C Arun Kumar, Chennai - Member
- Dr. (Mrs) Neeradha Chandramohan, Director, NIEPMD - Member Secretary

Shri Vivekanand, Dy. Secretary (Finance) attended the meeting on behalf of Shri P K Sinha, AS & FA, MSJ&E, New Delhi - member of EC.

The following agenda were taken up in the meeting:

8.1 : Confirmation of the 7th EC meeting :-

Director, NIEPMD informed that the approved Minutes of 7th meeting of the Executive Council held on 14th October 2009 were circulated on 28th October 2009 vide NIEPMD letter NIEPMD/Admin (13)/7thEC/2008-09 and since no comments were received, the minutes are confirmed.

8.2 : Action Taken on minutes of 6th meeting of EC :-

7.3 : Adjustment/regularization of Shri S Krishnamurthy, Peon transferred to NIEPMD alongwith the post from AYJNIHH, Mumbai.

The EC noted that as per the resolution, NIEPMD had requested AYJNIHH to take back Shri S Krishnamurthy immediately vide their letter No. NIEPMD/Estt.1(20)/2007/5586 dt.12 Nov 2009 and no further information/reply is received nor action taken by NIHH, Mumbai so far.

The EC asked Director, NIEPMD, to return the employee immediately to NIHH, Mumbai.

7.5 : Outsourcing of school van on rental basis for commuting clients & Children with MD from different parts of the City

The action taken on the subject agenda is approved by the EC
7.6 to 7.14 : The action taken on the subject agenda items were noted/ approved by the EC.



8.3 : Status of Staff Strength, Posts lying vacant with NIEPMD :

The EC noted that out of the 71 sanctioned posts, 32 posts have been created in Phase-I and 39 posts have been identified under Phase-II. The EC also noted that no appointments have been made from the date of last EC meeting i.e. after October 2009.

The EC also noted that NIEPMD has already taken the case with Ministry for Creation of the remaining 39 Sanctioned Posts under Phase-II of its recruitment programme. In this connection, the EC suggested to fill the five vacant posts under Phase-I expeditiously in case of these posts that are vacant for less than one year. Regarding creation of the remaining sanctioned 39 posts, the Ministry will take up the action.

8.4 : Filling up the Vacant posts sanctioned and created under Phase-I of the recruitment plan of NIEPMD :

The EC noted that NIEPMD has been sanctioned with 71 regular posts approved in the EFC. Out of 71 sanctioned posts, 32 posts have been created in Phase-I and 39 posts have been identified under Phase-II. Accordingly, the EC noted the status of posts lying vacant, as under: -

| S/No. | Name of the Post | No. of post | Category/Group/Scale of pay (revised RPR-2008) |
|-------|---|-------------|--|
| 1. | Associate Professor in Rehab Psychology | 01 (one) | Group A/Faculty/Rs.15600-39100 (PB-3) Grade Pay Rs.7600/- |
| 2. | Associate Professor in Special Education | 01 (one) | Group A/Faculty/Rs.15600-39100 (PB-3) Grade Pay Rs.7600/- |
| 3. | Dy. Registrar (Admn.,) | 01 (one) | Group A/Ministerial/ Rs.15600-39100 (PB-3) Grade Pay Rs.6600/- |
| 4. | Associate Professor in Speech Pathology & Audiology * | 01 (one)* | Group A/Faculty/Rs.15600-39100 (PB-3) Grade Pay Rs.7600/- |
| 5. | Accounts Officer @ | 01 (one) | Group A/Ministerial/ Rs.15600-39100 (PB-3) Grade Pay Rs.5400/- |

* Srl No.4 : anticipated vacancy w.e.f. May 2010.

@ Srl No.5: vacant w.e.f. 08th Feb 2010.

In connection to above, the EC also noted that the post mentioned in Srl.4 – Associate Prof in S & H – present incumbent Shri P S Srinivas, Assistant Professor who is working against the said vacant post is proceeding on superannuation w.e.f. 30/04/2010 (A/N) & Srl.5 - Accounts Officer – present incumbent Smt R Shanthy, who was on deputation from the O/o PAG, Chennai has been repatriated to her parent office w.e.f. 07th Feb 2010 (A/N).

Accordingly, the EC suggested to take expeditious action to fill up the vacant posts mentioned above in case these posts have been vacant for less than a year by advertising the posts with the existing Recruitment Rules. **On filling up of all the posts under Phase-I, NIEPMD shall send a report to the Ministry and the Ministry shall initiate the creation of the remaining 39 sanctioned posts planned under Phase-II, to be filled up within the XI Plan period i.e. before 2011-12.**

8.5: Submission of draft of Annual Report 2008-09 of NIEPMD:-

While approving the AR 2008-09 with audited statement of accounts of NIEPMD, the EC suggested some modifications/corrections, which have been noted by the Director to carry out in the Draft of AR 2008-09 to be submitted before the GC for approval.

Some of the modifications/suggestions of the EC are as under:-

- (i) to give full name with complete address of GC & EC members in the AR.
- (ii) To serialize the Annexure(s) of the AR.
- (iii) To give captions for the Photographs of the AR.

8.6: Submission of draft of Annual Plan for the f/year 2010-11 of NIEPMD:-

While approving the Annual Plan for the f/y 2010-11 of the Institute for submission before the GC for its approval, the EC wanted the following points to be noted :-

- (i) in the annual plan complete break up for last year's expenditure under each major/sub head wise details should be given.
- (ii) To give the complete break up of the proposed expenditure under each head of expenditure.

8.7: Creation of Institute Fund for depositing the miscellaneous/sundry Income of the Institute :-

- (i) In respect of pensionary contributions, the EC instructed that existing Government of India rules may be followed by NIEPMD.
- (ii) In respect of income generated by the Institute, an internal committee may be set up to decide the contribution of receipts to be kept in an account in bank or other govt investment instruments.

8.8 : Conduct of Long term HRD programmes in other parts of the Country in collaboration with other State Govt. authorities/leading NGOs etc.

The proposal was not agreed by the EC. The Council suggested to put up fresh proposal with following details:-

- (a) Complete Plan of Action how to implement this in the form of a Scheme by the Institute under its HRD programme.
- (b) The Council emphasized to collect details/proposals from the nodal agencies viz., State Govt., DDROs, NGOs.
- (c) To give wide publicity amongst concerned Govt. Departments, NGOs.
- (d) NGOs should be identified on the basis of comparison of their credibility, successful existence and their experience in their relevant field.
- (e) The Institute should make every effort to compare and select effective partner in implementing this proposal.
- (f) The Comparative statement of profiles of NGOs/other agencies, basis of comparison, reason(s) for identification of the agency to implement the programme etc., should be put up to EC alongwith the proposal.

8.9 : Status and progress of long term HRD activities of the Institute : Commencement of new courses from the academic year 2010-11 :-

The information on the subject agenda was noted by the Council.

However, the Council suggested that instead of running the courses with Affiliation to Manipal University, the Institute should be the authority to run the courses recognized by the RCI. Accordingly, NIEPMD should explore the possibilities to run the Diploma courses and issue certificate under its own authority.

If required NIEPMD shall also seek assistance from other NIs under the Ministry in this regard.

8.10 : Permission to install an ATM Counter by the Indian Bank at the Campus of NIEPMD :-

The EC approved to install an ATM within the Campus by any Nationalized Bank subject to the conditions that :-

- (i) Opinion from the staff members, clients, visitors & students shall be taken whether we need to install an ATM within the campus.
- (ii) NIEPMD shall not incur any expenditure on account of construction of building or any other incidental expenses in installing and maintaining including Security, Electricity etc., the ATM in its campus. All the expenses should be met out by the bank only.
- (iii) There shall be proper agreement/MOU in this regard between the Institute and the bank authorities in which all the above points are included and there should be provision of right to the Institute to evict the banker/ATM at any time from its campus.
- (iv) the Institute should earn reasonable income viz., rent from the Bank for installing the ATM in its campus.

8.11 : Implementation of orders related to 6th CPC at NIEPMD – fixation of pay and grant of Grade Pay in r/o PB2 posts – reg.

The EC noted the information on implementation of GOI orders in toto on grant of Grade Pay of Rs.4600/- to the eligible categories (i.e., ROs and PAs) of NIEPMD and accordingly ratified the action taken by the Institute in this regard.

8.12 : Software development : formulating and developing digital/ electronic data base at NIEPMD :

The EC noted the information on the plan of the Institute to develop the soft wares for its effective functioning in various fields. The EC also noted the efforts taken by the Institute in this regard.

8.13 : Acceptance of Donations/Contributions at NIEPMD :-

The EC noted and approved the proposal of the Institute to accept donations and contributions as per Rule 18 of its bye-laws. While approving the proposal, the EC suggested to approach the Income Tax Dept and the auditor of the Institute to find out the procedures in issuing exemption certificate under Section 80G of IT Act. Further the EC advised to ensure that the donations which are un-conditional and from identified persons/agencies should only be accepted through cheque or Bank draft.

8.14 : Grant of Dynamic Assured Career Progression (DACP) for Medical doctors at NIEPMD – reg.

On the subject issue, the council suggested that Ministry should collect the proposals/details from each National Institute under MSJ&E. A consolidated proposal to be projected to Ministry of Finance, Dept of Expenditure and DOPT for their concurrence to implement the said scheme (DACP) to the medical doctors serving in various NIs under MSJ&E.

The meeting ended with thanks to the Chair.



NATIONAL INSTITUTE FOR
EMPOWERMENT OF PERSONS
WITH MULTIPLE DISABILITIES
Govt. of India,
Ministry of Social Justice & Empowerment,
KOVALAM (P.O.), CHENNAI - 603 112.

No. NIEPMD/Admin (13)/9th EC/2010-11/ 2144

September 20, 2010

To

The Joint Secretary (DD)
Ministry of Social Justice & Empowerment
Govt of India,
Shastri Bhawan, Room No.610, 'A' Wing,
New Delhi-110 001.

Sub: Minutes of the 9th Meeting of the Executive Council held on
28th July 2010 at Conference Hall, IPH, New Delhi –
approval - reg.

Sir,

Please find enclosed the draft of Minutes of the 9th Meeting of the Executive Council of this Institute held at the Conference Hall, IPH on 28th July 2010 under your Chairpersonship.

The folder of agenda notes with copies of necessary supporting documents viz., relevant GOI orders, rule position, justifications etc., enclosed as Annexure to every agenda item/resolution of the meeting, is also enclosed for your ready reference, please.

I request you to kindly approve the minutes of meeting and return the same to this office for further needful action at this end.

Yours faithfully,

Encl : 04 sheets & 01 folder -as above.

Neeradha 22/9/10
(Dr.(Mrs.) Neeradha Chandramohan)
Director
o/c Me 2010

डाक प्रेषण / DESPATCHED

मि. जॉय 1-10
जॉय 21-10-10

next meeting