



**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH
MULTIPLE DISABILITIES (Divyangjan)**

(Dept. of Empowerment of Persons with Disabilities (Divyangjan),
(Ministry of Social Justice & Empowerment, Govt. of India)

Muttukadu, East Coast Road, Kovalam (P.O), Chennai - 603 112

Tamil Nadu - India. Phone: 044 - 27472046, 27472104, 27472113, 27472423

~ Accredited by NAAC ~ ~ ISO 9001:2015~

Manpower Engagement Notification (Temporary) No. 53 /2023



**COMPOSITE REGIONAL CENTRE FOR SKILL DEVELOPMENT,
REHABILITATION AND EMPOWERMENT OF PERSONS WITH
DISABILITIES (CRC), Shillong**

Applications are invited from eligible Indian Nationals for engagement to the following temporary consultant positions on contract basis at Composite Regional Centre for Skill Development, Rehabilitation and Empowerment of Persons with Disabilities (CRC), Shillong established to serve as Resource Centre for disability rehabilitation of all categories.

Details are furnished below:

Sl. No.	Name of the Post	No. of Post	Maximum Age Limit	Consolidated Salary per month	Essential and Desirable Qualification
1.	Rehabilitation Officer (Consultant)	1	56 years	Rs.50,000/-	Essential: <ol style="list-style-type: none">1. Post Graduate Degree in Social Work/Sociology/MDRA/Psychology or equivalent from recognized University.2. Minimum 2 years relevant experience.
2.	Clinical Assistant (Developmental Therapist) (Consultant)	1	56 years	Rs.50,000/-	Essential: <ol style="list-style-type: none">1. Post Graduate Diploma in Early Intervention (PGDEI)/ Bachelor in Occupational Therapy (BOT)/ Bachelor in Rehabilitation Science/B.Ed Special Education in Intellectual Disabilities (ID)/Specific Learning Disability (SLD)/Multiple Disability (MD)/Autism Spectrum Disorder (ASD)/BRS (MR)/BMR/BRT/PGDDT.2. 2 years relevant experience.3. Registration with RCI.
3.	Accountant (Consultant)	1	56 years	Rs.45,000/-	Essential: <ol style="list-style-type: none">1. Commerce graduate from recognized University with hands on knowledge of computer and Tally.2. Minimum 3 years experience in handling accounts/cash in Govt. or Semi Govt. Establishment/Autonomous bodies /Public Sector Undertaking/Semi Government/Quasi Govt. Desirable: <ol style="list-style-type: none">1. M.Com/MBA (Fin.)

IMPORTANT NOTE:

- i. The above consultant positions will be filled purely on contractual basis.
- ii. Engagement will be governed by the rules and regulations, terms and conditions of the engagement of the Institute presently in force or as may be framed, amended, altered or extended from time to time by the Ministry.
- iii. The term of engagement shall ordinarily be for an initial period not exceeding 3 years. It may be extendable up to maximum 5 years. Beyond 3 years it may be extended with the approval of GC, provided in no case shall it be extended beyond 5 years.
- iv. The selected candidate will be entitled to only lump sum monthly consolidated remuneration as mentioned against each position. No other Allowances such as Dearness Allowance/House Rent Allowance/Medical Allowance/GPF/NPS and other allowances entitled for Government servant will be paid.
- v. Annual increment @3% shall be allowed during the term of the contract based on the performance.
- vi. Paid leave of absence may be allowed @ 1.5 days for each completed month.
- vii. The contractual engagement would be on full time basis and they would not be permitted to take up any other commercial assignment during the period of consultancy.
- viii. Application fee of **Rs. 500/-** for the said positions in the mode of **Demand Draft** made in favour of **Director, NIEPMD, payable at Chennai** need to be enclosed. SC/ST/PwDs and female candidates are exempted from payment of application fee.
- ix. The envelope containing application should be superscribed "**Application for the positions of _____ (Consultant) at CRC Shillong**".
- x. Bringing in any type of Political/Official interference, influence, canvassing, other pressures in any form etc., will render disqualification of the candidature and action as deemed fit will be taken against such candidates. No correspondence in this matter will be entertained.
- xi. NIEPMD will retain data of applications received from non-shortlisted candidates only for a period of six months after completion of Engagement process i.e., the issuance of offer letter to the selected candidate.
- xii. Maximum age limit mentioned against each position shall be reckoned as on closing date of receipt of application.
- xiii. The applicants serving in Government/Central Autonomous Bodies/Public Sector Undertakings/Universities must send their applications through proper channel.

APPLICATION FORM DULY FILLED IN, SUPPORTED WITH SELF-ATTESTED PHOTOCOPIES SHOULD BE SUBMITTED WITHIN 30 DAYS FROM PUBLISHING OF THE ADVERTISEMENT IN THE EMPLOYMENT NEWS TO THE DIRECTOR NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES (DIVYANGJAN), MUTTUKADU, EAST COAST ROAD, KOVALAM POST, CHENGALPATTU DIST., CHENNAI - 603 112, TAMIL NADU.

**Sd/-
DIRECTOR
NIEPMD**



**National Institute for Empowerment of Persons
With Multiple Disabilities (Divyangjan)**
(Accredited by NAAC) (ISO 9001 : 2015)
(DEPwD, MSJ&E, Govt. of India)
East Coast Road, Muttukadu, Kovalam (Post),
Chennai, Tamil Nadu - 603 112

Recent Passport size
Photograph
(5 cm X 4.5 cm) to be
affixed &
Self-attested

**APPLICATION FORMAT FOR
CONTRACTUAL POSITION AT CRC –SHILLONG**

Application No:

Application for the position of : _____ **(On contractual basis)**
(Fill this column without fail)

1. NIEPMD Advt No	Advt. No.
2. MCI / RCI Registration No. (wherever applicable)	
3. Name in Full (Capital Letters) (as in Matric/Degree Certificate)	
4. Date of Birth and Age (enclose copy of matric certificate)	Date Month Year Age
5. Citizenship Status	Citizen of India By Birth By Domicile
6. Member of Scheduled Caste (SC) / Tribe (ST) / Other Backward Class (OBC) / Person with Disability (PwD) etc.,	Write SC or ST or OBC (<i>Attach certificate</i>) or Person with Disability (PWD)
7. Address for Communication (with Phone/mobile number & Email ID) (Please give full postal address)	
8. Permanent residential Address	

9. Name of Father / Husband /Mother	
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10. Details of Education starting from matric (SSLC/X Std.,) onwards :-

11. (to give details **ONLY ON PASSED COURSES & WHERE DEGREE/CERTIFICATEs etc., ARE ALREADY AWARDED/ISSUED).**

Academic / Professional Qualification	Subject with specialisation	University /Inst/Board	Year & Month of Entry	Year & Month Passed	Marks Obtained / Total Marks	/Class / Division .

12. Additional Qualification / Certificate Courses if any (Training, Apprentice programs attended, refresher courses completed etc.,)

Course	Duration	Certifying Organisation	Whether Govt. authorized/recognized	Class/Mark/details

13. Experience in chronological order upto the present post:

Organization/ Department/ Office/Institution/ University/College etc.	Designation/ Post held	From	To	Consolidated pay/Pay in the Pay band with Grade Pay drawn as on date (P.M)	Nature of work presently dealing with/dealt with (attach proof: experience certificates, copies of appointment and relieving) (experience without testimonials will not be considered)
		(If on contract basis mention the term of contract)			

13. (a) Details of Present Employment :

(b) Nature of present work & responsibility held :

(c) Time required to join if offered the post :

14. References (Names, Designation and Address with email ID & contact details of three Referees / references (with whom you have interaction during your work or study period) (03 references)

(a)

(b)

(c)

DECLARATION OF THE APPLICANT

I hereby declare that the information given above is correct to the best of my knowledge and belief and I fully understand that if it is found at a later date that any information given in the application is incorrect / false or if I do not satisfy the eligibility criteria, my candidature / appointment is liable to be cancelled / terminated.

Place:

Date:

Signature of the Applicant With full name in Block letters

Correspondence address of the candidate:

(to include contact /mobile number, E - mail ID also)

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