



**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH
MULTIPLE DISABILITIES (Divyangjan)**
(Dept. of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment, Govt. of India)
Muttukadu, East Coast Road, Kovalam (P.O), Chennai - 603 112
Tamil Nadu - India. Phone: 044 - 27472046, 27472104, 27472113, 27472423
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VACANCY NOTIFICATION: CONSULTANT No. 06/2022

Date: 25.02.2022

The Director, NIEPMD, Chennai invites applicants for a walk-in interview/selection process to engage Staff Members on contract.

Venue: NIEPMD, East Coast Road, Muttukadu, Chennai - 603 112.

Date: 04.03.2022

Time: 11.00 AM

(Room No. 95, for Hindi Consultant & Sr. Consultant, Library, 2nd Floor NIEPMD)

(Room No. 104, for Consultant (Accounts), Establishment Section, 3rd Floor NIEPMD)

Sl. No.	Name of the Position	No. of Vacancy	Qualification	Remuneration (Session basis)
1.	Sr. Consultant (On contract)	01 (89 day basis) (Age limit - not more than 50 years)	Essential: <ol style="list-style-type: none">BE/B. Tech in Civil Engineering from Govt. recognized University /College.At least five years experience in Management, Maintenance, repairs of Estate, Sanitation and Horticulture in Govt. Organisations/PSUs/Reputed private Organisations.Working knowledge in computer applications, preparation of Estimates, Designing and Drawing of Estate related proposals. Desirable: <ol style="list-style-type: none">Working experience in handling of Govt. projects (Central/State).Experience in Administration /Accounts/Purchase materials etc.,	Rs. 500/- per session. Maximum of 4 sessions per day. (Approx. Rs.40,000/- per month).
2.	Hindi Consultant (On contract)	01 (89 day basis) (Age limit - not more than 50 years)	Essential: <ol style="list-style-type: none">Graduation in any streamHindi and English should be opted as main subject till 10+2 levelTyping speed in computer layout in Hindi 30 wpmTyping speed in computer layout in English 40 wpmMinimum 01-year experience in any Govt./PSU/Autonomous/ reputed private sector	Rs.375/- per session. Maximum of 4 sessions per day. (Approx. Rs.30,000/- per month)

			<p>6. Knowledge of translation in English to Hindi and vice versa</p> <p>7. Working knowledge in computer and software</p> <p>8. Typing accuracy level approximate 80% and above</p> <p>Desirable:</p> <p>1. Hindi and English main subject in graduation and post-graduation in any one of the subjects</p> <p>2. Two years or above working experience as Hindi translator/consultant in Govt./PSU/Autonomous/reputed private sector</p> <p>3. Typing speed in computer layout 40 wpm in Hindi and 45 wpm in English</p>	
3.	Consultant in Accounts Section (On contract)	01 (89 day basis) (Max. Age 65 yrs.)	<p>Essential:</p> <p>1. Retired Persons with at-least 5 years of experience in the post of Audit Officer/Accounts Officer/Assistant Audit/Assistant Accounts Officer/equivalent in an Organized Accounts & Audit department/Central Government/Central Autonomous Bodies/Centrally funded Technical Institutions/Central Universities/IIMS etc.</p> <p>2. Should have retired with the last pay drawn in the Grade Pay of Rs.4600/4800/5400.</p>	<p>Rs.450/- per session.</p> <p>Maximum of 4 sessions per day. (Approx. Rs.36,000/- per month)</p>

Note:

- This engagement will be purely temporary and only for a period of 89 days and the engagement will cease after the 89th day without any notice. Renewal of engagement for further 89 days is subject to project need and performance.
- The incumbent will be paid consolidated honorarium only. No other allowances such as DA/ HRA/ MA/ GPF/ NPS and other allowance will be admissible.
- The incumbent will have **NO RIGHT** to claim for any regularization or extension/ renewal of engagement in any circumstances.
- Candidate to bring filled in application in the prescribed format (Attached).
- Candidates to report with all testimonials/certificates in original and one set of self-attested true copies. Two passport size photographs. Aadhar or any valid ID proof.
- The Candidates are requested to report before 11.00 A.M on **04.03.2022**.

Sd/
DIRECTOR
NIEPMD



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East Coast Road, Muttukadu, Kovalam (Post), Chennai-603 112.

Tele – Fax : +91-44-27472389, Telephone : 27472104, 27472113.

Toll Free No: 18004250345

Website: www.niepmd.tn.nic.in

E-mail: niepmd@gmail.com

Application form

Post Applied For:

Recent Passport size Photograph (5 cm X 4.5 cm) to be affixed & attested

1. Advertisement No/Date:
2. Name in Applicant:
(in full Block Letters):
3. Date of Birth:
(enclose Copy of Certificate)
 D D M M Y Y Y Y
4. Citizenship Status : Citizen of India By Birth By Domicile
(Please Tick)
5. Aadhaar No:
6. RCI/MCI Registration No:
(Applicable in case of Faculty & Technical Positions)
7. Name of Father/Spouse:
8. Nationality: Indian Foreign NRI
9. Gender: Male Female others
10. Category : SC ST OBC General Ex-Service man
(Attach certificate)
11. Are you Persons with Disability: Yes No OH VI HI others
(If yes, mention the category of Disability with relevant Certificate)

16. Why you think you are suitable for the post you have applied for (Details within one page):

17. Reference of three persons with whom you have interaction during your work or study period)

S.No	Names, Designation and Address with Phone No & Mail ID
1	
2	
3.	

18. Any other relevant information the applicant want to mention, if any (attach additional sheets if necessary):

DECLARATION OF THE APPLICANT

I hereby declare that the information given above is correct to the best of my knowledge and belief and I fully understand that if it is found at a later date that any information given in the application is incorrect / false or if I do not satisfy the eligibility criteria, my candidature / appointment is liable to be cancelled / terminated.

Place :

Date :
D D M M Y Y Y Y

Signature of the Applicant