

**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH
MULTIPLE DISABILITIES (DIVYANGJAN)**
Muttukadu, Kovalam (Post), Chennai - 603112
Web Site: www.niepmd.tn.nic.in
Mail Id: niepmd@gmail.com

E-TENDER DOCUMENT

**Notice Inviting Tender for finalization of Annual Rate Contract for
“Purchase of “Medicines and medicinal materials” under Rate Contract
at National Institute for Empowerment of Persons with Multiple Disabilities
(Divyangjan), Muttukadu, Kovalam, Chennai – 603112
for a period of one year extendable for another Two year (On Yearly
performance basis)**

Last Date & Time for Submission of Tender Document (Technical & Financial) Online mode only. : **18th Jun 2021 Up to 05.00 PM.**

Date & Time of Opening of Technical Bids (Online) : **21st Jun at 03.00 PM**

Pre Bid Meeting : **11th Jun 2021 at 02.00PM**

Sd/-
Director

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TENDER No. NIEPMD/ PUR 4(53) /2021-22

- Name of the Item : "Medicines and medicinal materials" Under Rate Contract for a period of one year extendable for another Two years (as per the Details/ Description mentioned in Price Bid).
- Earnest Money Deposit : Rs.2,50,000/- Through NEFT / RTGS to NIEPMD account,
- Tender Cost : NIL
- Address for submission of tender: online through NIC e- procurement portal
URL: **www.eprocure.gov.in**
- Place of opening of the tender: National Institute for the Empowerment of Persons with Multiple Disabilities (Divyangjan), Muttukadu, Kovalam (Post), Chennai – 603112

Note:

1. Please go through the conditions of the tender document and ensure all the conditions are complied with. Incomplete tenders will be rejected at the discretion of the competent authority of NIEPMD.

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TECHNICAL BID - A

**QUESTIONNAIRE TO BE FILLED UP BY THE AGENCY APPLYING
FOR TENDER FOR “MEDICINES UNDER RATE CONTRACT”**

1. (a) Name of the Firm / Agency :
(Full Address with Tel. No)
- (b) Status of Agency :
Including Partners
2. Details of any Tie – ups :
(Please attach)
3. The bidder should have an average annual turnover of Rs. 50 lakhs during the past 3 financial years (i.e.2020-21,2019-20, 2018-19). Submit the Chartered Accountant certified turnover certificate with balance sheet and Profit and Loss account statements. (please enclose copies)
4. Name of 3 different clients wherein similar products have been provided. Attach copies of 03 work orders of value of Rs.12 lakhs and above for each client in the preceding 3 years.
5. Registration No. of the Firms / Agency :
under Tamilnadu Govt. or any other Act. (Enclose copy)
6. Income Tax No. / PAN No. :
(enclose copy)
7. GST Registration No (Attach copy) :
8. Solvency Certificate from the reputed banks for an amount of Rs 25.00 Lakhs to be submitted which should not be older than 2 months as on last date of submission of tender document.
9. (a) Manufacturers should submit copies of their Manufacturing License, Drugs License, CIN (Corporate Identification Number) (b) Authorized dealers should attach Authorization or Distributorship or Dealership

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as the case may be certificates from the concerned Manufacturers.

10. Bid Security declaration as per Annexure attached:
11. The bidder must submit a self-certificate with latest date signed on or after the initiation date of tender that he has not been blacklisted by any Govt./Other Agency since its inception. Also undertaking regarding no litigation or no case pending as on date.
12. Bidder authorised address of Chennai / Tamilnadu.
13. Details of EMD: UTR No. EMD payment :
14. Total_____number of pages / documents from Sl. No._____to_____are
Uploaded online with the tender document and all are duly numbered, signed with office seal and date.

Date:

Place:

Signature of the Bidder or his Authorized
Signatory with Seal of the Agency / Firm.

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GENERAL CONDITION OF THE TENDER

1. The tender shall be opened online on **21st Jun 2021** at 3.00 pm. or on such later date, as may be notified by NIEPMD. If the said date is declared as holiday at a later date, the tender will be opened on the next working day.
2. The tender shall remain open for acceptance for One hundred & twenty (120) days from the date of opening of tenders by National Institute for Multiple Disabilities (NIEPMD). The time limit for acceptance may be extended by NIEPMD at its discretion for such further period, as it may notify.
3. The tender document should be submitted online through NIC e-procurement portal URL: www.eprocure.gov.in
4. The invitation to tender calls for bid proposals in two parts viz., Technical Bid and Price Bid.

Technical Bid shall consist of EMD for the required amount as per the tender documents and technical details which is required to be submitted online

(a) The cost of the **Earnest Money Deposit** of Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand Only) is to be transferred through NEFT / RTGS to "NIEPMD Institution, A/c No. **761297290**, IFSC Code – **IDIB000K122**, **Indian Bank, Kovalam Branch**, MICR Code: **600019133**, Branch Code: **01176**, NIEPMD PAN: **AABTN4536B** on or before opening of the tender. The details of UTR No. is required to be uploaded along with the tender document as proof of the payment through NEFT / RTGS.

(b) Price Bids shall consist of item-wise price details in the given proforma as per the BOQ chart available in the financial bid of the tender document online. **It is mandatory for all bidders to quote for all items mentioned in price bid.**

(c) The technical bid and the price bid are to be submitted online separately.

(d) At the time and date of opening of tender, first technical bids shall be opened through online.

(e) The time and date of opening of price bids shall be intimated to the technically qualified bidders through online by CPP portal only.

(f) Tender not complying with the above conditions are liable to be rejected without any further reference.

(g) This tender document is not transferable. The tendered work if awarded, is not transferable.

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- (h) The Institute reserves the right to accept or reject any or all the tenders without assigning any reasons thereof and also relax the conditions of the tender at the discretion of the competent authority.
7. Tender received from firms and individual who are not authorized dealers but only authorized to quote on behalf of the manufacturer or dealer shall not be accepted. Authorized dealers should attach Authorization or Distributorship or Dealership as the case may be certificates from the concerned Manufacturers which should be valid at the time of tender (Computer generated letter heads of the manufacturer and such certificates will not be treated as valid authorization) duly attested by a Gazetted Officer or Notary, however, should duly attest Photostat copies. Original Certificate should be produced at the time of opening of the tender / quotation, if demanded.
 8. Manufacturers should submit copies of their Manufacturing License, Drugs License, CIN (Corporate Identity Number) and other relevant permission / licenses required for such manufacturing, duly attested by a Gazetted Officer or Notary. Original Certificates should be produced at the time of opening, if demanded. All the documents to be scanned and uploaded online while submitting the bids.
 9. Manufacture shall have valid GMP Certificate.
 10. Manufacturer should have valid manufacturing license issued by the state licensing authority/central licensing approving authority.
 11. The manufacture must be ISO/BIS certifie.
 12. All the copies are to be scanned and uploaded in the tender document online only.
 13. All tenderer should quote his / her rates in terms of Indian Rupees exclusive of all taxes and duties. Applicable taxes and duties should be mentioned separately in the column provided in price bid. In case tax amount quoted zero, no tax will be paid. Amount calculated in column "Total amount with tax" will be final figure for calculation. Any change in tax system by the Government will be implemented on submission suitable orders of proof from competent authority.
 14. The specification submitted should match with the specification mentioned in the Tender Schedule.
 15. If any tenderer violates or fails to fulfill any one of the above mentioned requirements, his or her tender may be liable to be rejected.
 12. Once the rate is accepted by the NIEPMD and communicated to the successful tenderer, the same shall remain valid throughout the life of the agreement as may be executed in due course with the approved tenderer and no further price escalation will be allowed during such validity period which shall normally be a period of 12 months from the date of execution of the agreement and may be extended subject to satisfactory performance

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and if mutually agreed upon by both the parties. Any reduction in prices in the market during the contract period, the successful agencies should charge the reduced price.

13. A successful tenderer will have to supply the medicines within the period of 07 days or fixed by the Department / Authority. If the supply cannot be made within the stipulated period without any intimation, the Department has the right to procure the materials from any other source and the differences in prices, if any, will be realized from the Security deposit of the approved supplier, as mentioned herein, without assigning any reason thereof. Also the demurrage charges will be applied to the delayed supply @ 0.5% per week. If the delay is for 01 or 02 days, complete 01-week demurrage charges will apply.
14. The NIEPMD reserves the right to accept or reject any tender without assigning any reason thereof.
15. Payments will be made only after the medicines are received in full and good condition to be certified by the Indenter and after completion of satisfactorily supply. There shall not be any advance payment and no such request shall be entertained.
16. Any attempts of negotiation / campaign, direct or indirect, on the part of a tenderer with the authority to whom he has submitted the Tender or the authority who is competent finally to accept, shall render such Tender liable to be excluded from consideration.
17. Late / delayed tenders shall not be accepted by e-procure portal. Any other / further clarifications in connection with submission of the tender may be made from the purchase department during office hours on all working days.
18. On award of contract to the agencies, during the course of supply of medicines, if the medicines are found to having side effects to the patients visiting at NIEPMD, the agency will be liable to be black listed.
19. The Estimated cost of the medicines requirement per year is approximately Rs.50.00 lakhs (Rupees Fifty lakhs only). However, NIEPMD is not bound to purchase any specific amount of medicine. It's a rate contract, no item may be procured during whole currency of contract. No legal claim on procurement value will be entertained.
20. The details of the Medicines to be supplied are furnished at Annexure-I.
21. The bidder must submit a self-certificate that it has not been blacklisted by any Govt./Other Agency since its inception with latest date.
22. The bidders who intend to participate in the tender are exempted from payment of EMD as per guidelines issued by the Department of Expenditure, Govt. of India. Further, a bid security declaration should be submitted by all the bidders as per the format given below at Annexure II,

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23. On award of contract to the agencies, during the course of supply of medicines, the agency should print/stamp with "GOVT SUPPLY NOT FOR SALE" on medicines strip/bottle/capsules.

24. **All tenderer should quote the Generic drug, Generic drug will have**

Sl. no	Generic Name	Dosage	Monthly Req.	Annual Req.
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preferred and will be given priority.

25. The Institute has right to enter into rate contract with all medicines or as deemed fit by the Institute.

Annexure – I

I. ROUTINE DRUGS

Sno	Generic Name	Dosage	Monthly Req.	Annual Req.
1	Tab. Amitriptyline	10mg	600	7200
2	Tab. Atomoxetine Hydrochloride	10mg	10000	1,20,000
3	Tab. Baclofen Sodium	10mg	1500	18,000
4	Tab. Carbamazepine	100mg	4000	48000
5	Tab. Clobazam	5mg	8000	96000
6	Tab. Clonidine	100mcg	1500	18000
7	Tab. Clonazepam	0.5 mg	5000	60,000
8	Tab. Chlorpromazine	100mg	2000	24000
9	Tab. Diazepam	5mg	500	6000
10	Tab. Escitalopram	5mg	2000	24000
11	Tab. Phenytoin Sodium	100mg	500	6000
12	Tab. Haloperidol	5mg	1500	18000
13	Tab. Lamotrigine	50mg	2500	30,000
14	Tab. Lithium Carbonate	400mg	700	8400
15	Tab. Melatonin BP	3mg	3000	36000
16	Tab. Olanzapine	5mg	8000	96000
17	Tab. Oxcarbazepine	300mg	3500	42,000
18	Tab. Phenobarbitone IP	30mg	500	6000
19	Tab. Risperidon	1mg	10000	120,000
20	Tab. Sodium valproate	200mg	3000	36000
21	Tab. Sodium valproate	300mg	4000	48,000
22	Tab. Sodium valproate	500mg	8000	96000
23	Tab. Trihexyphennidyl HCL	2mg	4000	48000
24	Tab. Topiramate	25mg	4000	48000
25	Syp. Levocarnitine Oal Solution USP	500mg/5ml	100	1200
26	Syp. Levetiracetam	100mg/1ml	120	1440
27	Syp. Phenytoin	300mg/5ml	5	60
28	Syp. Sodium Valproate Oral solution IP	200mg/5ml	200	2400

II. Special Drugs (Antipsychotics & Antiepileptic Drugs)

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1	Tab. Aripiprazole	5mg	500	6000
2	Tab. Lacosamide	100mg	1000	12000
3	Tab. Levetiracetam	500mg	3000	36000
4	Tab. Gabapentine	100mg	300	3600
5	Tab. Quetiapine	50mg	500	6000
6	Tab. Nitrazepam	5mg	200	2400
7	Tab. Pregabaline	75mg	200	2400
8	Tab. Tetrabenazine	25mg	100	1200
9	Tab. Zonisamide	100mg	1000	12000
10	Syp. Oxcarbazepine Oral suspension	300mg/5ml	10bottles	120

III. DRUGS FOR FIRST AID & EMERGENCY

Sl. no	Generic Name	Dosage	Monthly Req.	Annual Req.
1	Tab. Acetaminophen	500mg	1500	18000
2	Tab. Diclomine Dicycloverine + Acetaminophen 500mg (Cyclopam)	20mg+500mg	50	600
3	Tab. Mefnamic Acid & Dicyclomine HCL	250mg+10mg	200	2400
4	Tab. Cetrizine	10mg	100	1200
5	Tab. Deriphyline Etofylline 77mg + Theophylline 23mg	100mg	100	1200
6	Tab. Gelusil MPS (Magnesium Hydroxide 250mg, Dimethicone IP 50mg, Aluminum Hydroxide 250mg, Aluminium Silicate Hydrate 50mg)	500mg	30	360
7	Tab. Phenaramine Maleate	25mg	30	360
8	Cap. Pantoprazole	20mg	100	1200
9	Tab. Domperidone IP	10mg	20	240
10	Cap. Bifilac Clostridium Butyrcum: 2 million spores Bacillus Mesentricus: 1 million spores Strep Faecalis: 30 million spores Lactobacillus Sporengens : 50 million spores	-	20	240
11	Diclofenac spray	100g	-	6
12	Glucon - D	200mg	10	120
13	Syp. Acetaminophen	125mg/5ml 100ml	-	30
14	Syp. Disodium Hydrogen Citrate	1.53gm/5ml 100ml	10bottles	120
15	Syp. Levosalbutamol 1mg Ambroxol HCL 30mg Guaiphenesin 50mg	100ml	5bottles	60
16	Syp. Odansetrone	2mg/5ml 30ml	10	120
17	Inj. Tetanus Toxoid	0.5ml/5LF Amp. Only (NO VIALS)	10	120
18	Inj. Acetaminophen	150mg/3ml amp	10	120

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19	Inj. Adrenaline	1:1000	-	5
20	Inj. Phenaramine Maleate	50mg/2ml	-	20
21	Inj. Deriphyline (Etofylline 84.7mg & Theophylline25.3mg)	2ml	-	20
22	Inj. Betamethadone Sodium Phosphate IP	4mg/ 1ml	-	20
23	Inj. Sodium Chloride NaCl IP0.9G/100ml	500ml	-	20
24	Inj. Dextrose (5% WV) Dextrose (Anhydrous)IP 5g/ 100ml	500ml	-	20
25	Inj. Sodium Chloride & Dextrose NaCl IP0.9mg, Dextrose (Anhydrous) IP 5g	500ml	-	15
26	Inj. Sodium Chloride NaCl IP0.9G/100ml	200 ml	-	10
27	IV Cannula 22GA (0.8 x 25MM, 31 ml/mt)	22GA	-	15
28	Scalp Vein set 24Gx19mm	24G	-	10
29	Intra Venous Infusion set	Disposable	-	25
30	Blood transfusion set	Disposable	-	2
31	Surgical Spirit	400 ml	-	15
32	Betadine Solution Povidone Iodine Solution IP10% w/v	100ml/ bottle	-	20
33	Hydrogen Peroxide Solution , 20 volumes	100ml	-	1
34	Ithamol Glycerine liquid BPC	50ml	-	4
35	Betadine Ointment	15gm	-	3
36	Soframycin Ointment	30gm	-	3
37	Micropore Adhesive Bandage	1 inch x 10 yards	-	1set
38	Adhesive Bandage (Wash Proof)	Strips	-	500
39	Elastocrepe Bandage Cotton	10cm X 4cm	-	3
40	Syringe –2ml	Plastic Disposable	-	1box (100)
41	Syringe – 5ml	Plastic Disposable	-	2
42	Syringe – 10ml	Plastic Disposable	-	5
43	Clean Gloves	Disposable Examination Gloves (White)	-	1
44	Sterile Gloves	Disposable Surgical rubber gloves – (White) size- 6.5	-	1
45	Sterile cotton balls	Sterile balls 30/pack	-	5
46	Sterile Gauze piece	7.5.cm Sterile swab 100/pack	-	5
47	Sterile dressing pack	Sterile, Waterproof 10cmx 10cm	-	3
48	Absorbent Cotton roll	Non-sterile 500gms	-	10
49	Gauze Bandage roll	Non-sterile 5cmx 4mts roll 25/pack	-	20

PHYSICAL MEDICINE AND REHABILITATION DRUGS

Sno	Generic Name	Dosage	Monthly	Annual
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			Req.	Req.
1	Tab. Thiocolchicoside	4mg	-	10
2	Acetylcysteine Nebulisation Solution (20% concentration)	30ml	-	1bottle
3	Lidocaine Gel 2% W/V	2% Jelly, 30 gm	-	1 tube
4	Inj. Lignocaine 2%	20mg/ml 30 ml vial	-	1vial
5	Inj. Onabotulinumtoxin A Botulinum Toxin –A (Botox)	100IU	-	1 vial
6	Inj. Synvisc (Hylan G-F-20) [Hylan polymers A+B 48mg,SodiumChloride51mg,Disodium Hydrogen Phosphate 0.96 mg, Sodium dihydrogen phosphate monohydrate 0.24, Water for injection qs to 60ml]	48mg/6ml	-	1vial
7	Inj. Triamcinolone Acetonide (Inj. Kenacort – A-40)	40mg/ml 1ml vial	-	1

Note: -

- **For Tablets** per 10 Tab rates to be quoted.
- **For Injection** per ampoules / Bottle rate to be quoted (Volume as mentioned against each)
For Oral suspensions / Solutions etc. Per bottle rate to be mentioned (Volume as mentioned against each)
- **For other materials** per unit rate to be mentioned for volume mentioned against each.

TERMS & CONDITIONS FOR PRICE BID

1. The rates shall be on F.O.R. at NIEPMD, Chennai.
2. The rates to be quoted strictly as per BOQ format in the financial bid online only.
3. Prices shall be firm until the completion of work or supply and no enhancements of rates will be done / is permitted because of any escalation.
4. Any reduction in prices in the market during the contract period, the successful agencies should charge the reduced price.
5. Once the rate is accepted by the NIEPMD and communicated to the successful tenderer, the same shall remain valid throughout the life of the agreement as may be executed in due course with the approved tenderer and no further price escalation will be allowed during such validity period which shall normally be a period of 12 months from the date of execution of the agreement and may be extended subject to satisfactory performance and if mutually agreed upon by both the parties.
6. A sum of Rs. 2,50,000/- as performance security will have to be deposited in the form

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of Bank Guarantee on award of the rate contract for one year.

7. The statutory deductions like Income Tax, WCT, etc., as per standard norms will be made from the bills.
8. NIEPMD reserves the right to accept or reject any or part of offers without assigning any reasons.
9. The offers once received will not be returned to the agencies.
10. The supply of the medicines should be done within 07 days from the date of Purchase Order. In case of any delay penalty will be charged as per rules.
11. The supply shall be made strictly in accordance with the terms, conditions and description stipulated in the agreement, and as per standard practice.
12. The successful agencies should submit an undertaking stating that the medicines being supplied are not having any side effects to the MR / CP / ASD / Autism or any multiple disable Children.
13. The successful agencies after awarding of contract should submit the satisfactory report from the Drug Control Authority as being inspected the medicines and found satisfactory every 3 months to NIEPMD.
14. In case of any dispute, the decision of Director NIEPMD shall be final and binding.
15. The rate contract is initially for a period of 1 year, extendable by another Two years subject to satisfactory performance and on mutual agreement.

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“Annexure”

ACCEPTANCE CERTIFICATE

(FOR TECHNICAL BID)

I.(designation).

..... of (Name of the Company)

..... hereby accept the above-
mentioned Terms & Conditions for the above contract at NIEPMD, Chennai.

Signature &
Company Seal

Date:

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ACCEPTANCE CERTIFICATE

(FOR FINANCIAL BID)

I.(designation).
..... of (Name of the Company)
..... hereby accept the above-
mentioned Terms & Conditions for the above contract at NIEPMD, Chennai.

Signature &
Company Seal

Date:

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Annexure

BID SECURITY DECLARATION

I Name of the Owner _____, Company/Agency Name
_____ are submitting the bids for tender for _____
_____ having tender ID _____ at NIEPID HQ, Secunderabad
through e-procurement.

I Name of the Owner _____, Company/Agency Name
_____ hereby declare that if I/we withdraw or modify the Bids during the period of
validity, or if I/we are awarded the contract and fail to sign the contract, or to submit a performance
security before the deadline defined in the request for bids/ request for proposals document, I/we may
be suspended for a period of 03 years from being eligible to submit Bids/ Proposals for tenders with
NIEPID.

Date :

Signature :

Name :

Place :

Seal & Stamp

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“Annexure A”

IMPORTANT INSTRUCTION TO BIDDERS

(Annexure to Agreement)

1. The NIEPMD, Chennai intends to enter into an Annual Rate Contract for procurement of Medicine for its clients for one year and may be extendable to two more years on satisfactory performance basis. These items will be purchased as per requirement from time to time.
2. In case any firm is already providing the medicine to any other Government Hospital and reputed private Hospitals details thereof may also be furnished along with the Tender.
3. The following terms and conditions may be kept in view while applying for tender:-
 - a) The firm should be in a position to supply medicine on short notice as and when needed (say within 24 hrs.).
 - b) All expenses will be borne by the firm for sending the medicine to NIEPMD, Chennai premises.
 - c) The Medicine should be delivered to the NIEPMD, Chennai premises as per the term of purchase order or in case of emergency within 24 hrs. of the receipt of the orders / email or phone communication. In case the firm fails to supply the medicines as per requisition, the firm will give “Not Available Certificate” within 24 hrs. and the Institute will be at liberty to make spot purchases from any alternative source and the difference in cost will be recoverable from the firm.
 - d) The rates discount/quoted/offered shall remain fixed during rate contract period and no request for any increase in the rates shall be entertained.
 - e) The owner/firm should be available on his own direct telephone (office as well as residence) and also on mobile phone so they may be contacted immediately in emergent cases. The Mobile Number may also be provided.
 - f) Up to date drug license as issued by concerned State Drug Authority.
 - g) Medicines shall be supplied from manufactures holding up to date Good Manufacturing Practices (GMP) certificate issued by the appropriate Licensing Authority and WHO, ISO certified and other relevant quality certifications. A copy of the certificate shall be produced by supplier within 2(Two) weeks whenever demanded by NIEPMD, Chennai.
 - h) Medicines supplied to NIEPMD, **Chennai shall have at least 75% of shelf life at** the time of supply to Institute.
 - j) The supplier should take the onus of scientifically disposing of the supplied medicine (using appropriate methods) which gets expired during storage at NIEPMD, Chennai at no extra cost.
 - k) The payment will be made on bill basis within 30 days. The invoice will be as per packing for example if the packing is given for 10 X 10 tablets the invoice will be for 10 X 10 tablets and not for 1 tablet similarly, if the packing unit is 2 ml ampoules (10 ampoules) the invoice will be for 10 ampoules and not for 1 or 25 ampoules. The vendor will prepare bill as per receiving copy invoice/challan with details of material accepted.
 - l) That in case of change in prescription or if due to any unavoidable circumstances medicine purchased could not be used, the firm will take back such medicine and reimburse the payment made.

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4. That NIEPMD, Chennai would not purchase the duplicate/substandard medicine and if supplied, appropriate action such as imposition of penalty and cancellation of agreement as the competent authority think to deem fit will be taken against defaulting suppliers. Therefore, the items supplied should be quality/branded items, from the original manufacturers. The suppliers will ensure replacement of the defective items etc. as & where found, within 24 hrs. at his own cost.

5. The tenderer who is awarded the contract shall have to supply all the medicines/drugs requisitioned in, except where at the time of tender/ tenderer has given list of such medicines/drugs which could not be supplied by the tenderer because of any law or marketing strategy of any company (duly supported by documents) and duly accepted by the Institute at the time of award of the contract.

6. The NIEPMD, Chennai reserves the right to accept or reject any tender in full or in part without assigning any reason thereof and giving any compensation. The decision of the NIEPMD, Chennai in this regard shall be final and binding on the firm.

7. The tenderer who is awarded the work will have to make the contract on Rs.100. stamp paper to abide the rate, Terms & condition of the Tender Documents Security deposited of Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand Only) has to be deposited while signing the contract.

8. In case of non-compliance of any terms & conditions by tenderer, NIEPMD, Chennai will discontinue the contract immediately, by forfeiting the EMD.

9. The institute will be at liberty to purchase medicine from the principals/manufacturers or from any other source if the rates quoted by them are lower than the rates quoted by the tenderer or other exigencies and emergency needs.

10. The tendered may specify discounts separately on the generic and marketed brands.

11 Force Majeure:- Any failure of omission or commission to carry out the provisions of this contract by the contractor/supplier shall not give rise to any claim by any party, one against the other if such failure of omission or commission arises from an act of God which shall include an acts of natural calamities such as fire, flood, earthquake, hurricane or any resilience or from civil strikes, compliance with any statute and/ regulations of the Government, lockout and strikes, riots, embargoes or from any political or other reasons beyond the contractor/suppliers control including war (whether declared or not), civil war or state of insurrection provided that notice of the occurrence of any event by either party to the other shall be given within two weeks from the date of occurrence of such an event which could be attributed to Force Majeure, conditions.

12. Arbitration: - If at any time, any question dispute or difference whatever shall arise between tenderer and the institute (Purchaser) upon or in relation to or in connection with the contract, either of the parties may give to the other notice in writing of the existence of such a question dispute or difference and the same shall be referred to two arbitrators one to be nominated by the Institute (Purchaser) and the other to be nominated by the tenderer. Before proceeding with the reference

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the arbitrators shall appoint/nominate an Umpire and Umpire appointed by them shall enter upon the reference and his award shall be final and binding on the parties. The venue of arbitration shall be at NIEPMD, Chennai.

(i) The provisions of the Indian Arbitration Act 1996 in force and of the rule framed there under and any statutory modifications there of shall apply. Such a notice of the existence of any question, dispute or difference in connection with this contract shall be served by either party within one year of the beginning of such dispute failing which all rights and claims under this contract shall be deemed to have been forfeited and absolutely barred.

(ii) Upon every or any such reference, the costs of any incidentals to the reference and awards respectively shall be at the discretion of arbitrators or in the event of their not agreeing to the award of the Umpire appointed by them who may determine thereof or correct the same to be fixed as between solicitors and close as between parties and shall direct by them and in what manner the same shall be borne and paid.

(iii) The supplies to be made under this contract shall, if reasonably possible continue during arbitration proceedings and no payments from or payable by the Institute shall be withheld on account of such proceedings except to the extent which may be in dispute.

13. Notwithstanding anything, the Institute shall be at liberty to terminate this contract by giving 30 days clear notice ending with the expiry of that month of contract without assigning any reason whatsoever. The tenderer may also terminate this contract by giving 30 days clear notice ending with the expiry of the month of contract. The loss thus caused to the Institute as a result of re-tendering of the contract shall be borne by the tenderer from the Earnest Money/Security Deposit.

Certified that I/We have read over the tender document including the draft agreement and have understood the contents.

I/We undertake to abide by the terms & conditions as laid down in the tender documents/agreement, in case the contract is awarded to me/us in the near future.

Date:

(Signature of Authorised Person)

(Name)

Place:

*** (Designation)**

Name of Firm/Company/Agency

Contact Details

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“Annexure B”

AFFIDAVIT

I _____ Son of Shri _____
resident of _____ District contractor/partner, or sole proprietor
(Strike off word which is not applicable) of firm M/s. _____
_____ do hereby solemnly affirm and declare that
any individual /firm/companies black listed by the Union Govt. or State Government
or Tamilnadu Govt. or any partner/shareholder of the above said firm thereof is/are
not directly or indirectly connected with or has/have any subsisting interest in
business of my firm/our above said firm.

Place:

Date:

Address _____

I do hereby solemnly declare and affirm that the above declaration is true
and correct to the best of my knowledge and belief. No. Part of it is false and
nothing has been concealed therein.

Place:

Date:

Deponent

POWER OF ATTORNEY

(On a Stamp Paper of relevant value)

I/ We.....(name and address of the registered office) do hereby constitute, appoint and authorize Sri/Smt.

..... (Name and address) who is presently employed

with us and holding the position of as our attorney, to act and sign on my/our behalf to participate in the tender no..... for

I/ We hereby also undertake that I/we will be responsible for all action of Sri/Smt..... undertaken by him/her during the tender process and thereafter on award of the contract. His / her signature is attested below.

Dated this the ___ day of 202_ For _____

(Name, Designation and Address)

Accepted

(Signature)

(Name, Title and Address of the Attorney)

Date:

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“Annexure D”

DECLARATION

From:-

M/s.....
.....
.....

To

The Director,
NIEPMD, Muttukadu,
Kovalam (Post),
Chennai – 603 112

1. I, _____ Son / Daughter / Wife of
Shri _____ Proprietor/Director authorized
signatory of the agency/Firm, mentioned above, is competent to sign this
declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender
and undertake to abide by them;
3. The information / documents furnished along with the above application are true
and authentic to the best of my knowledge and belief. I / we, am / are well aware of
the fact that furnishing of any false information / fabricated document would lead to
rejection of my tender at any stage besides liabilities towards prosecution under
appropriate law.
4. I/We further undertake that none of the Proprietor/Partners/Directors of the
Agency/agency was or is Proprietor or Partner or Director of any Agency with
whom the Government have banned /suspended business dealings. I/We further
undertake to report to the Director, NIEPMD, Chennai immediately after we are
informed but in any case not later 15 days, if any Agency in which
Proprietor/Partners/Directors are Proprietor or Partner or Director of such a Agency
which is banned/suspended in future during the currency of the Contract with you.

Yours faithfully,

(Signature of the Bidder)

Date:
Place:

Name:
Designation
Seal of the Agency Address

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“Annexure E”

Format of Experience certificate

Project Name	Name of the Employer*	Description of work	Contract No.	Value of Contract (Rs. In Lakhs)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Remarks explaining reasons for delay & work completed

* Attach certificate(s) of payments.

** Immediately preceding the financial year in which bids are received

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CHECK LIST

The Technically Bid shall be summarily rejected, if these documents are not uploaded. Documents must be uploaded in following serial order only.

Sl. No.	Particulars	Yes / No
1.	Scanned copy receipt for EMD for payment of Rs. 2,50,000/- (Rupees Two Lakh fifty Thousand Only) to be uploaded.	
2.	Firm / Company Registration certificate (Copy to be uploaded)	
3.	Address of registered office	
4.	Address of the office at Chennai / Tamilnadu	
5.	Upload an affidavit duly certified by the notary at the location of the Agencies that the bidder has never been black listed or punished by any Central Govt. / State Govt. / PSU agencies or any court for any criminal offence/breach of contract and that no police/vigilance enquiry/criminal case is pending. Date should be on or after the date of tender initiation.	
6.	Certificate by the bidder to be uploaded that they have read and understand all the term and conditions mentioned in the tender document.	
7.	PAN / GIR No.(Upload attested copy)	
8.	Copy of GST Certificate	
9.	Copy of Registration with Service Tax/ Sales Tax/ VAT Department.	
10.	Authorized Manufacture / Dealer ship / Distribution ship Certificate	
11.	Undertaking to supply on credit of 30 days after clear receipt of materials	
12.	Undertaking regarding rates will be firm during contract period.	
13.	Copy of Income Tax Return of the firm/company/agency (Individual in case sole proprietary firm) for last 3 financial year.	
14.	Drug License Certificate	
15.	Original Technical Catalogue of the quoted requirement of drugs and authorization certificate of Dealership / Distribution ship from OEM. (upload)	
16.	Quality Assurance Certificate (please specify)	
17.	Have you previously supplied Medicines to any government / private organization? If yes, attach the relevant poof.	
18.	Experience of 03 years or more in Drug business. The bidder must have adequate experience of execution of similar work in Govt. offices/ PSUs/Autonomous Bodies and other similar organizations. Necessary supporting documents like work orders, work completion certificate, payment certificate etc. for last three years to this effect must be uploaded along with the offer.	
19.	The bidder should have an average annual turnover of Rs. 50 lakhs during the past 3 financial years (i.e.2020-21,2019-20, 2018-19). Submit the Chartered Accountant certified turnover certificate with balance sheet and Profit and Loss account	

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	statements. (please enclose copies)	
20.	Name of 3 different clients wherein similar products have been provided. Attach copies of 03 work orders of value of Rs.12 lakhs and above for each client in the preceding 3 years.	
21.	Registration No. of the Firms / Agency: under Tamilnadu Govt. or any other Act. (Enclose copy)	
22.	Copy of Valid GMP Certificate.	
23.	Copy of ISO/BIS any other certificate.(if any)	
24.	Solvency Certificate from the reputed banks for an amount of Rs 25.00 Lakhs to be submitted which should not be older than 2 months as on last date of submission of tender document.	
25.	(a) Manufacturers should submit copies of their Manufacturing License, Drugs License, CIN (Corporate Identification Number) (b) Authorized dealers should attach Authorization or Distributorship or Dealership as the case may be certificates from the concerned Manufacturers.	
26.	Declaration regarding Medicines supplied to NIEPMD, <u>Chennai shall have at least 75% of shelf life at</u> the time of supply to Institute.	
27.	The bidder shall be a manufacturer/ Distributors/Suppliers/Agents having valid license or direct importer holding valid import license. In case of OEM, Proof of being Original Equipment Manufacturer (OEM) or authorized dealer must be uploaded OR In case of authorized representative of OEM - current authorization from the OEM must be uploaded. OR In case of direct importer holding valid import license copy of license to be uploaded	
28.	Scanned self-attested copy of Tender document (signed on every page) with self-attested copies of all relevant documents and annexures completed in all respect asked in the tender document at several places should be uploaded with technical bid. Original copies of any of these / all document should be produced to our office as and when demanded by the Institute. Non production of original document will result in rejection / cancellation of bid/contract at any stage.	
29.	No financial quotes should be uploaded with technical bid. Financial quotes should be uploaded only in excel sheet provided with bid. Price Bid attached with Tender document in for instructional purpose only. No price should be quoted in it at the time of uploading attested copy of Tender document	